

# Annual Report

## 2007

# wacoss

*The peak body of the non-government  
social service sector in  
Western Australia since 1956*





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# Introduction

**W**ACOSS is the peak council of community service organisations and individuals in Western Australia. WACOSS is part of a national network consisting of ACOSS and the State and Territory Councils of Social Service, who assist low income and disadvantaged people, Australia wide.

## Our Vision

WACOSS and our members share a vision of a socially just and sustainable West Australian society where people care for each other and have access to the resources and opportunities necessary for their wellbeing.

## Our Mission

To achieve our vision of a just and sustainable society WACOSS seeks:

- To be an effective influence on policies that promote the wellbeing of West Australians
- To contribute to the existence of an effective and vibrant community services sector
- To contribute to an informed public opinion on social issues

# PRESIDENT'S REPORT



**T**he 2007 year has been both challenging and rewarding for WACOSS.

Throughout the year WACOSS has been working in partnership with many other peaks and organisations in the sector and with all levels of government to address issues of critical importance. Obviously housing is at the top of this list.

The housing crisis in Western Australia has created a financial tightrope that is especially tough on families. Everyone from bankers and financial planners to housing experts agree that 30% of your income is the most you should have to pay for a safe and healthy place to live. Yet it is a near impossible goal for many Western Australians - even those who work full-time. The State Government is willing to work on this issue but what we have seen to date may prove to be too little, too late. The Federal Government must also step up with more support on both the supply and demand sides of this issue. WACOSS, with our partners, continues to advocate for more to be done in this area of social need.

Unstable, insufficient and short term funding to meet the demand for crisis services is forcing many non-government organisations to cut back or alter their services. Short term funding means that some NGOs must employ staff on a revolving door basis making it almost impossible for organisations to plan ahead. Lack of resources, along with increased demand, has forced agencies that have been either cross subsidising or drawing down on accumulated funds to cut back the range of services they are offering. This means that while there are more people needing help - there are fewer services available to them. Agencies are severely limited in the advocacy work that they can undertake as they struggle to meet service demands from the community.

The community sector must determine the real costs of delivering a service to people and negotiate a fair price for delivery. This will allow the sector to decide when to subsidise services, offer reduced services or when service delivery is just not viable or sustainable and to walk away. Full cost recovery of community delivered services must be recognised as without appropriate funding, agencies will not adequately meet the needs of people seeking much needed support and assistance.

The evolution of our relationship with the State Government through the Human Services Industry Roundtable is therefore most welcomed by all in the sector. The Human Services Round Table (HSIRT) encourages both sides of this partnership, the Community Services sector and the State Government, to demonstrate their commitment to achieving shared outcomes from this new process. We have seen our relationship with the State Government mature as we have defined shared goals and outcomes. The priorities for the HSIRT in 2007 will include commencing discussions on the introduction of a standard chart of accounts to be used across government funding agencies; the ongoing call for a social vision/ plan for Western Australia that includes an anti- poverty plan, and research to establish the scope of the Human Services industry in Western Australia.

WACOSS is particularly pleased to support the review of the indexation formula that is currently underway. We look forward to this review offering the sector a more fair and equitable process for calculating indexation and also appropriate adjustments relating to the application of the formula over the previous three years.

While indexation attempts to keep up with CPI - the labour market challenges being faced by community service agencies have yet to be addressed. The 'elephant in the corner' in this discussion is clearly core funding. The other significant work being commenced in partnership with the State Government is workforce planning for the sector, and it is this project which holds great potential for the sector. It is impossible to address recruitment and retention, training and career planning in the sector without considering wages and employment conditions. Workforce planning is therefore central to the viability and sustainability of the sector.

This is my final year as President of WACOSS. Non profit and voluntary groups support Western Australians in many ways; for example, providing home care for the sick and elderly, shelter for victims of abuse, recreational programs for children and young people, support for unemployed, assistance to refugee families, support for Aboriginal people and rural, regional and remote services across the full spectrum of these needs. We advocate on behalf of marginalised people and offer numerous services and programs that help keep communities together.

During my Presidency I have learned a great deal about the many complex issues across this diverse sector and the challenges this brings for the Western Australian community.

# PRESIDENT'S REPORT

I am proud to have been involved in finding solutions and in presenting these to governments and to the community. WACOSS itself continues to grow and change. In the past year we have taken significant steps in reviewing WACOSS' corporate governance arrangements and I look forward to seeing the benefits that this is sure to deliver in the coming years.

It has been a pleasure to work with my Board colleagues who so willingly contribute their time, expertise and skills. I acknowledge and thank each member for their contribution, robust discussion and thoughtful consideration of the issues challenging WACOSS and in addressing disadvantage and poverty in Western Australia.

For WACOSS' Executive Director, Lisa Baker and her staff it has been another busy and demanding year. The Board joins me in expressing its gratitude and appreciation for their passion, commitment and achievements over the past twelve months.

While I have briefly touched on some of the challenges facing the sector today, I can also say that WACOSS is well placed though the expertise, skills and commitment of Board members and staff to represent the interests of the sector, in all of its diversity and to advocate for principles of social justice and social inclusion on behalf of all Western Australians.

As an industry, the Human Services sector has its own role to play in meeting the new demands being presented to it. We need to clearly articulate and promote our role and value to the Western Australian community and to work together to put forward practical and real solutions to the challenges we face as we support society's most vulnerable people and communities.



**Rae Walter**  
**WACOSS President**

## WACOSS BOARD



Ms Rae Walter  
President



Mr Chris Hall  
Vice President



Ms Angie Paskevicius  
Board Member



Mr Wayne Stevenson  
Board Member



Mr Joe Calleja  
Board Member



Mr Zane D'Mello  
Board Member



Mr Mark Goerke  
Board Member



Mr Steve McDermott  
Board Member



Mr Stanley Jeyaraj  
Board Member



Mr Peter Sirr  
Board Member



Ms Judi St Clair  
Board Member

# WACOSS BOARD

## President

Ms Rae Walter

## Vice President

Mr Chris Hall

## Board Members

Mr Mark Goerk

Mr Wayne Stevenson (elected November 2006)

Mr Zane D'Mello

Ms Judi St Clair

Mr Steve McDermott

Mr Peter Sirr

Ms Angela Paskevicius (Co-opted November 2006)

Mr Joe Calleja

Mr Stanley Jeyaraj (Co-opted November 2006)

Ms Lyneve Cannon (Resigned September 2006)

Ms Peter Bassell (Resigned September 2006)

## Board Member Attendance at Board Meetings 2006/2007

|  |   |
|--|---|
| Ms Rae Walter                                  | 7 |
| Mr Chris Hall                                  | 7 |
| Mr Mark Goerke                                 | 8 |
| Mr Zane D'Mello (on Agreed Leave from June 07) | 7 |
| Ms Judi StClair                                | 6 |
| Mr Wayne Stevenson (From November 2006)        | 6 |
| Mr Stanley Jeyaraj (From November 2006)        | 3 |
| Mr Steve McDermott (From November 2006)        | 4 |
| Mr Joe Calleja (From November 2006)            | 5 |
| Mr Peter Sirr                                  | 5 |
| Ms Angela Paskevicius (From November 2006)     | 5 |
| Ms Lyneve Cannon (To September 2006)           | 0 |
| Mr Peter Bassell (To September 2006)           | 0 |



# EXECUTIVE DIRECTOR'S REPORT



**L**ike many of our member organisations across the sector, 2007 has presented us with many challenges. Foremost on the list has been the struggle to attract and retain staff when our budgets are shrinking in real terms and the sector is already struggling to find the resources to deliver services to an increasingly large and complex client base.

WACOSS, like the rest of the sector, is looking for our 'competitive advantage' as employers. We are unable to match salaries with government or the private sector -- so the Human Service Industry Roundtable's workforce planning research which is about to commence is incredibly important to all of us.

Another challenge that our sector is facing is under capitalisation. We know that capital is central to the success or failure of any enterprise and that good products or services or management systems alone don't guarantee success. The best located restaurant with the world's best chef, up to date technology and a skilled maitre d' and staff won't succeed without enough well timed cash and the right number of tables!

Not for profit organisations exist in a kind of dynamic balance. Although they are changing constantly and managing within predictable business cycles, they must maintain the balance between program and core business funding in order to achieve sustainability. Funders that limit their support for the sector to program funding also limit the sustainability of the sector.

Although WACOSS has been understaffed during most of 2007 our work output has not decreased - but we have had to settle for a slower pace in some projects! All of the WACOSS team remains passionate and committed to our work.

Irina Cattalini has had to move quickly into her new role as Director of Social Policy and has provided excellent leadership to her team as well as support for me over the past twelve months.

WACOSS has appointed Lyn Levy as our new Director of Business Services. In addition to continuing to grow the sector development activities in WACOSS, Lyn has worked tirelessly on what seems to be an unending array of diverse and complex projects.

Also this year, we have changed our internal governance practices and the new principles introduced by our Board will separate corporate governance from strategic policy development. This new direction will be supported by the outcomes from the review of the WA Peaks Forum and the three WACOSS Policy Advisory Councils, Children, Poverty and Sector Sustainability.

This year is also the final year of Rae Walter's term as President of WACOSS. I would like to offer her my personal thanks for her support and advocacy in all of the many roles that we have asked her to play! Rae has given us her unconditional support as well as providing leadership and advice when needed.

As we end this year and prepare for new challenges, WACOSS recognises that our role in the 'third sector' of our economy is increasingly important as we strive to represent the views of a growing number of Western Australians who are experiencing poverty as well as provide essential support services to many people in our community.

We look forward to working with our members and the wider sector and with government to transform and improve lives across our state.

A handwritten signature in black ink, appearing to read 'Lisa Baker'. The signature is stylized and fluid.

**Lisa Baker**  
Executive Director



# The WACOSS Team



## Current Staff:

Ms Lisa Baker - **Executive Director**

Ms Irina Cattalini - **Director, Social Policy**

Ms Lyn Levy - **Director, Business Services**

Ms Lynn MacLaren - **Senior Policy Officer**

Ms Rebeckah Garwood - **Senior Policy Officer, (Consumer Utilities Project)**

Mr Aden Barker - **Senior Policy Officer (Consumer Utilities Project)**

Mr Tony Calgarett - **Aboriginal Policy Officer (Secondment DCP)**

Ms Stephanie Nazer - **Policy Officer**

Mr Phillip Torrisi - **Communications Officer**

Ms Ruth Simms - **Building Networks Project Officer**

Ms Amy Quigley - **Training Coordinator**

Ms Fiona Graham - **Executive Support Officer**

Ms Jacqueline Newbiggin - **Project Support Officer**

**WACOSS Auditor** - Ray Wooley Pty Ltd Accountants

**WACOSS Honorary Solicitors** - Gibson & Gibson

## Farewelled During the Year

Ms Wendy Lamotte - **Director Business Services**

Ms Leigh Sinclair - **Senior Policy Officer**

Ms Nicole Hodgson - **Senior Policy Officer**

Ms Kate Mills - **Senior Policy Officer (Consumer Utilities Project)**


Ms Zoe Warwick - **Training and Development Officer**

Ms Robyn Wier - **Training Coordinator**

Ms Pauline Russo - **Executive Support Officer**

Mr Giovanni Torre - **Senior Policy Officer (Consumer Utilities Project)**

Ms Kaye McLennan - **Student (CD Murdoch)**



In 2005 WACOSS developed its three year strategic plan. As we enter into the final phase of this plan we believe this to be an excellent opportunity to report back to our members and stakeholders on how we have fared in meeting our key objectives. This year's annual report provides an overview of the core activities of the Social Policy Unit and WACOSS Organisational Development Services.

The WACOSS team have worked tirelessly throughout the year towards these four outcomes. Highlights have been the enormous amount of energy and enthusiasm demonstrated by the sector in participating in the various consultative forums and events held by WACOSS, and the level of government and media attention generated by our social policy advocacy.

## Strategic Outcomes

### OUTCOME 1

WACOSS leads the community services sector and influences government to develop policies that promote the wellbeing of West Australians.

### OUTCOME 2

WACOSS leads the Community Services Sector in maintaining a vibrant, effective and sustainable sector.

### OUTCOME 3

WACOSS plays a significant role in informing public opinion on social issues.

### OUTCOME 4

WACOSS is a viable and efficient organisation.



# STRATEGIC OUTCOME 1

## **WACOSS leads the community services sector and influences government to develop policies that promote the wellbeing of West Australians.**

**T**he WACOSS Social Policy team work towards achieving the WACOSS vision of a socially just and sustainable Western Australia. The Social Policy Unit works collaboratively with a number of policy staff throughout the sector to develop policy which represents the interests of low income and disadvantaged Western Australians. WACOSS social policy provides a platform which informs our advocacy throughout the year. There are three priority social policy portfolios Children, Poverty and Sector Viability. Each portfolio is accompanied by a Policy Advisory Council, comprised of WACOSS members. In addition, we have worked on a range of other policy areas throughout the year including, Human Rights, Essential Services, Social Sustainability and Welfare Reform.

### **WACOSS Core Policy and Policy Advisory Councils**

The WACOSS board sets the priority social policy areas addressed by WACOSS; Children, Poverty and Sector Viability. The board and the social policy team are assisted by the Policy Advisory Councils (PACs) which met bi-monthly over the year and provided valuable and expert advice to WACOSS in its three core policy areas. The PACs helped WACOSS to bring a strategic, deliberate and consistent approach to policy work with a clearly articulated process for members to contribute and participate in discussion around key policy development and responses. Members of the PACs provide advice directly to the Executive Director as chair, who makes recommendations to the WACOSS board informed by our membership.

#### **Poverty**

Poverty policy over the year focused on three main areas: the housing affordability crisis, the impact of welfare to work reforms, and the strengthening of the Emergency Relief Sector to cope with housing issues. WACOSS was among a coalition of groups advocating for solutions to the housing affordability crisis under the “No Room in the Boom” campaign, which contributed to the abolition of letting fees, an increase in bond assistance and increased funding for social housing. The More of Less

Project, which succeeded in raising awareness of the impact of Welfare to Work reforms, was finalised. Further funding to repeat the survey later in the year to build upon this work was not forthcoming. WACOSS contributed significantly in strengthening housing assistance networks in the ER sector largely through advocacy and research culminating with a major forum which brought together ER providers, housing policy analysts and key State and Federal Government departments. A major policy paper on an anti-poverty strategy was completed including fact sheets regarding poverty in Western Australia. This work will provide a research foundation when advocating for the Social Inclusion Strategy.



#### **Children**

WACOSS policy on children over the 2006-2007 period was dominated by reform to the Department for Community Development, and the formation of a new Department of Child Protection. The policy focus that WACOSS brought to the reform process drew attention to the need for holistic, preventative support services and policy planning that supports the wellbeing of children across the whole of government and community. The long awaited Children's Commissioner position was established by Parliament, but has not yet been appointed. We also worked with the children and youth sectors on issues associated with the controversial introduction of Mandatory Reporting. WACOSS drew attention to the risks of introducing Mandatory Reporting in deterring victims from coming forward and diverting resources from preventative approaches to child protection.

# STRATEGIC OUTCOME 1

## Sector Viability

The viability of our sector is a major concern for WACOSS and over the year we have focused on three main issues: improving the recognition and value of the third sector as a vital contributor to civil society and social wellbeing; improving the funding base of NGOs so that they are able to recover the real costs of their service delivery; and addressing the workforce crisis. There has been some noteworthy progress in the past year. Working with Government to establish the Human Services Industry Roundtable (HSIRT) has supported this policy focus. The HSIRT's working group aiming to improve the sustainability of our workforce, has designed a research project to develop attraction and retention strategies. WACOSS also advocated for a review of the payment of indexation to the sector. We were successful in securing a commitment from the Treasurer to back-pay agencies to remedy the under payment of indexation. There is still a long way to go to ensure that our sector is sustainable into the future, and WACOSS is committed to that goal.

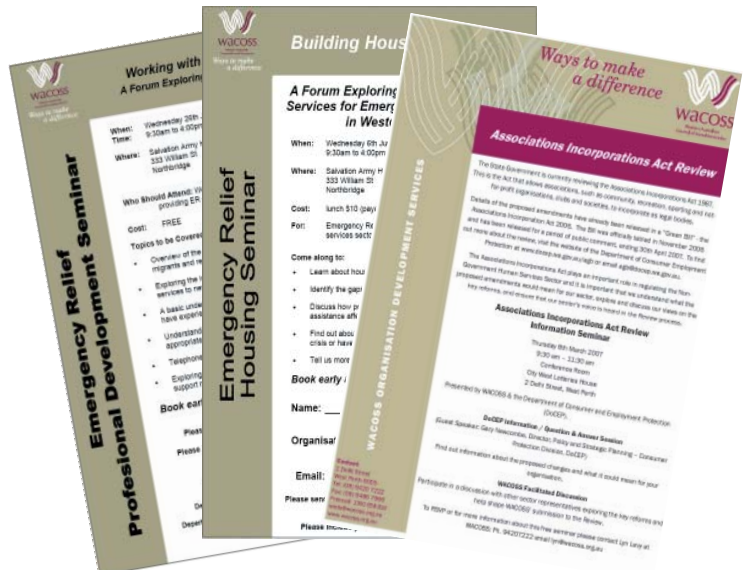


## Social Policy Events

WACOSS conducts a range of educative and consultative forums to improve awareness of social issues and assist the community to have input to these agendas. One of the highlights was the second Annual Bridging Dinner on International Peace Day. It was a great event which brought together hundreds of people from multiple faiths and cultures to celebrate People, Places and Peace. Other events included:

- Refugee Forum – Best practice for Emergency Relief Agencies

- Taking Control of Our Future - The Sustainability of Our Sector
- Child Protection and Wellbeing – NGO Forum
- Let's Get it Right - A Human Rights Bill for WA
- NGO Response - Functional Review of the Department for Community Development
- Building Housing Networks - Housing Issues & Services for WA Emergency Relief Providers
- Incorporated Associations Information Seminar – Review of the Act



## Networks and Forums – supported by WACOSS

WACOSS recognises the value of people in the sector coming together to share information, ideas and experience. This year we undertook a development project for the WA Peaks Forum. The outcomes of the project will be implemented in 2008 with a new structure for the Peaks Forum. We also continued to support a range of important networks and collaborations this year, including:

- Civil Society Dialogue
- WACOSS Mid-West Community Services Network
- WA Collaboration
- WACOSS Emergency Relief Forum
- WA Peaks Forum

# STRATEGIC OUTCOME 1

## Policy Papers

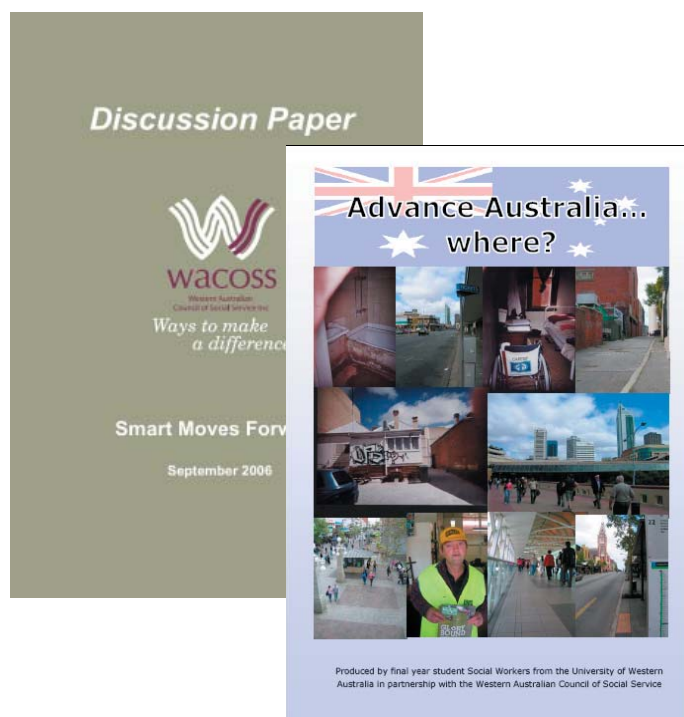
WACOSS produced a range of research and discussion papers as a key component of our policy development work. Papers produced this year include:

- The Water Corporation and Credit Management: Keeping the Flow. Report on the relationship between the Water Corporation's Credit Management Policies and Consumers, May 2007
- The Water Corporation and Tenants. Report on the relationship between the Water Corporation and consumers living in residential tenancies, April 2007
- Water Customer Charter & Consumer Protection. Report on the Water Corporation Customer Charter and Consumer Protection, January 2007
- Consumer Consultative Committees – Facilitating Consumer Protection in Essential Service Markets, November 2006
- Advance Australia Where? UWA & WACOSS Poverty Week Publication, October 2006
- Smart Moves Forward and Supplementary Papers, September 2006
  - A Social Vision for WA
  - Calling the Sector Together to Create a United Approach to Our Future
  - An impACT Alliance Planning Framework
  - Telling the real story about our place in the world
  - Planning our workforce needs for today and tomorrow
  - Designing a financial framework that recovers our real costs

## Submissions to Government Inquiries and Consultations

WACOSS role in advocating on behalf of the community services sector and disadvantaged West Australians involves a range of strategies including campaigns, writing letters, direct contact and liaison with decision-makers and distribution of policy. In addition, WACOSS makes submissions, informed by our policy work, to Government inquiries and consultation processes. Submissions provided this year include:

- Public Consultation on Origin Energy Retail Ltd. Standard Form Contract, June 2007
- WACOSS Submission to the Review of Australia's Consumer Policy Framework, May 2007
- Submission to DOCEP on the Incorporated Associations Act, April 2007
- WACOSS Submission to the WAIRC State Wage Case, April 2007
- WACOSS Submission to the Associations Incorporation Bill 2006, April 2007



- Response by WACOSS to the Electricity Code Consultative Committee's Review of the Electricity Code of Conduct (for Supply of Electricity to Small Use Customers), April 2007
- WACOSS Submission to the Department of the Attorney General on the Equal Treatment Bench Book, April 2007
- WACOSS Brief Submission to Department of Housing and Works Review of Housing Service Delivery Discussion Paper, April 2007
- Submission to the Department of Water Review of Western Australia's Water Service Legislation Draft Report, March 2007
- Submission to the Office of Energy on the Bottled LPG Affordability Inquiry, January 2007



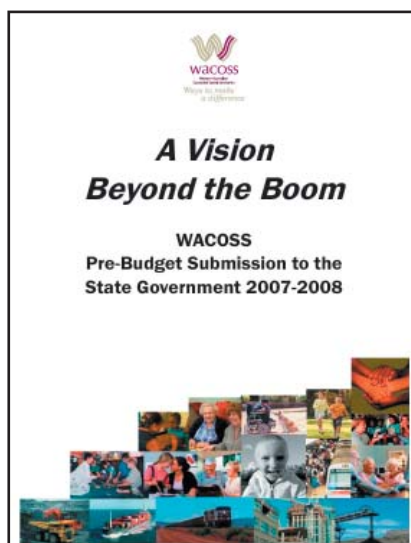
# STRATEGIC OUTCOME 1

- WACOSS Response to the ERA on the Best Practice Utility Licensing Draft for Consultation, November 2006
- WACOSS Submission to the Functional Review of the Department of Community Development, November 2006
- WACOSS Response to the ERA on the Review of Gas Trading and Distribution Licences, November 2006
- WACOSS Submission to the GMCCC Gas Code Review, October 2006
- WACOSS Response to the Review of the Gas Marketing Code of Conduct 2004, October 2006
- “A Vision Beyond the Boom” WACOSS Pre-Budget Submission to the State Government 2007 – 2008, September 2006
- WACOSS Submission to the ERA on the Draft Electricity Compliance Reporting Manual, September 2006
- WACOSS Submission to the ERA on the Customer Service Charters for the Electricity, Gas and Water Industries in WA, August 2006

## State Pre-Budget Submission – A Vision Beyond the Boom

WACOSS provides an annual submission to the State Government regarding the Non-Government Human

Service Sectors assessment of where social expenditure and support is most needed by the people of WA. Our 2007/2008 submission, provided in October 2006 was the result of extensive consultation with peak and other key organisations throughout WA.



## Representation on Government Committees

WACOSS represents the interests of the community services sector and disadvantaged West Australians on a number of Government committees. Key committee work for 2006/2007 included:

- Strong Families - Monitoring Group
- Community Service Industry Awards – Judging Panel
- Human Services Industry Roundtable
- Human Services Industry Roundtable – Workforce Plan Working Group
- Human Services Industry Roundtable – Industry Scoping Working Group
- Non-Government Funding - Implementation and Monitoring Committee – State Supply Commission
- Dental Health Consumer Advisory Committee
- Economic Regulation Authority Consumer Consultative Committee
- Economic Regulation Authority Gas Marketing Code Of Conduct Committee
- Electricity Code Consultative Committee
- Equal Opportunity Commission Section 80 Inquiry into Discrimination in Housing Implementation and Monitoring Committee
- State Tax Review Reference Group
- Water Corporation Debt Recovery Advisory Council
- Gas Licensing Review Stakeholder Group
- Department of Corrective Services Service Agreements Management Board
- Department of Corrective Services Re-entry Review Committee
- Centrelink Aboriginal & Torres Strait Islander Consumer Consultative Committee
- Emergency Relief State Advisory Committee – Family & Community Services
- Lotterywest Emergency Relief Advisory Group
- FACSIA State Emergency Relief Advisory Group



# STRATEGIC OUTCOME 1

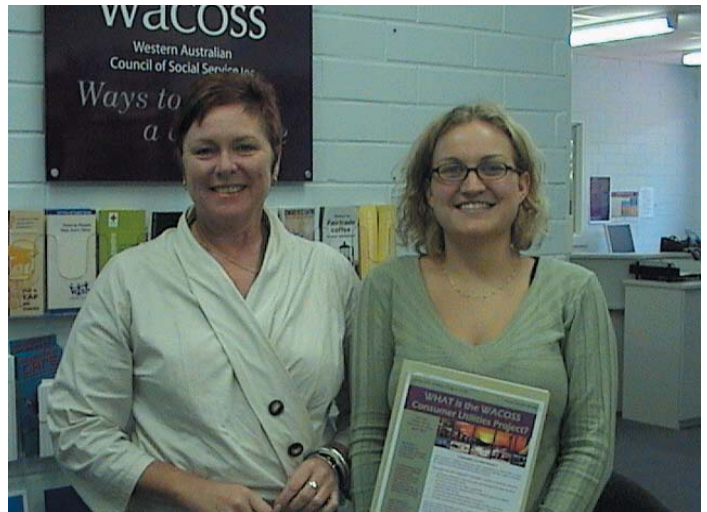
## Projects

### Consumer Utilities Project

The WACOSS Consumer Utilities Project (CUP), funded by the Department of Treasury and Finance, with additional support from the Water Corporation, works with key stakeholders and decision-makers to improve consumer protection in relation to essential services in WA. The project is also supported by a Reference Group comprised of representatives from our sector. Key achievements of the project over the year included delivering free training and workshops, advocating successfully for the introduction of a new consumer consultative committee at Synergy and representing consumer interests in consultation processes through government committees and submissions. Areas of focus included the review of the Code of Conduct (for the Supply of Electricity to Small Use Customers), the Bottled LPG Affordability Inquiry, and successfully lobbying for the development of a new Gas Code which is now in its early formative

### Power and Water Assist

The new electricity retailers, Synergy and Horizon Power have continued to provide much-needed support to customers in need through the funds provided to the Power Assist Schemes, which were provided with increased sponsorship this year, to enable more funds to be distributed to people at risk of being disconnected. The Water Corporation also launched a new financial assistance scheme for customers in 2006/2007, Water Assist.



### Peaks Forum Development Project

WACOSS received funding from Lotterywest to engage a consultant to work on a Peaks Forum Development Project. The Project aimed to enhance the capacity of the Forum in two ways. The first was to achieve clarity regarding the role, function and governance of the Peaks Forum through the development of protocols, policies and procedures. The second was to produce a strategic plan to guide the work of the forum over the next 3 – 5 years. Whilst the strategic planning work is yet to be completed, the project did successfully assist the Peaks to agree on a new structure and purpose with clearly articulated processes. This will set up the Peaks Forum for a new way of working together for 2008 and into the future.

### Social Sustainability Assessment Framework Project

WACOSS received funding from Lotterywest to develop a Social Sustainability Assessment Framework which would build on previous work by WACOSS to develop the Model of Social Sustainability. The social dimension has been relatively unexplored in relation to the other dimensions of sustainability. The purpose of this project is to develop A Social Sustainability Assessment Framework which will provide a way for community organisations to assess the social dimensions of sustainability. WACOSS has worked with a diverse reference group comprised of community and government representatives to develop a draft model of the assessment framework. Our next step is to pilot the draft model in community organisations in our sector.





# STRATEGIC OUTCOME 1

funding application to the Office of Multicultural Interest's to work with small new and emerging community groups to improve their governance and management structures. (See section Building Community Networks Project Outcome 2).

## Consumer Protection Framework Project

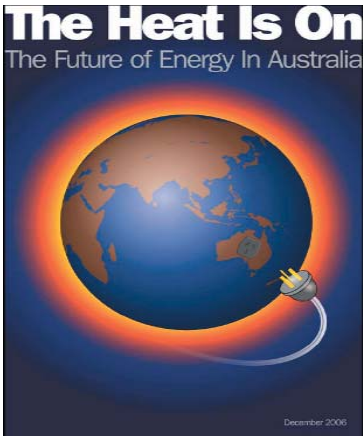
WACOSS received funding from the Department of Consumer and Employment Protection to assist a group of community sector agencies to respond to the Productivity Commission's inquiry into Australia's consumer protection framework. WACOSS coordinated a steering committee and worked with a consultant to create a joint submission. This project gave us an opportunity to highlight the concerns of our sector in relation to the rights and protections afforded to Western Australians, particularly in relation to essential services and financial and retail credit practices.

|   |  |
|---|--|
| Joint submission to the Productivity Commission's Review of the Consumer Policy Framework from WA community organisations |  |
|   | Consumers Association of WA<br>Consumer Credit Legal Service (WA)<br>Council on the Ageing<br>Financial Counsellors' Association of WA<br>Financial Counsellors' Resource Project<br>Gasnet's Community Legal Centre<br>Health Consumers' Council<br>Injury Control Council of Western Australia<br>Kidsafe WA<br>Sussex Street Community Law Service<br>Western Australian Council of Social Services<br>May 2007 |



## Energy Futures Forum

The CSIRO undertook a collaborative project with government, business and community organisations to research the future of energy for Australia for the next fifty years. WACOSS represented ACOSS in this forum, and ensured that the interests of low income and disadvantaged energy consumers were considered in the research and planning of the Forum. The report published by the Forum, *The Heat is On: The Future of Energy in Australia*, provides information on a number of plausible future energy scenarios and the implications for various Australian sectors.



## Building Networks Report

In August 2006 WACOSS commissioned a comprehensive research report to identify the challenges and barriers faced by the CALD community not for profit sector and especially those representing small new and emerging refugee and humanitarian communities. A key finding of the report was that smaller CALD community groups are not gaining access to broader community and capacity building opportunities.

These findings enabled WACOSS to put in a successful

## STRATEGIC OUTCOME 2

### WACOSS leads the Community Services Sector in maintaining a vibrant, effective and sustainable sector.

**W**ACOSS has developed the WACOSS Organisation Development Service as a key strategy to contribute to the existence of an effective and vibrant community services sector in Western Australia. Having in place strong governance frameworks and good quality management practices is vital to effective service delivery. This is particularly important as not for profit organisations undertake an increasingly diverse mix of activities in an environment where the demand on services come from not only clients but an increasing expectation from community and funding bodies that all organisations provide quality services to clients as well as complying with good management and governance practices.

WACOSS would like to thank Wendy Lamotte who was the Director of Business Services until November 2006 for her leadership and foresight in building this core area of WACOSS's work.

The work undertaken by the WACOSS Organisational Development Services Team includes a mix of publicly available training, customised workshops, project work, regional training and consultancy and advisory services. The following section provides a brief snapshot of ongoing work and projects we have delivered this year all of which are aimed at building the capacity of community organisations.

***"I have attended four WACOSS courses, they have all been excellent, facilitators really know their subject and can relate to their audience on a social service level"***

**Louise Howe - Grow WA**

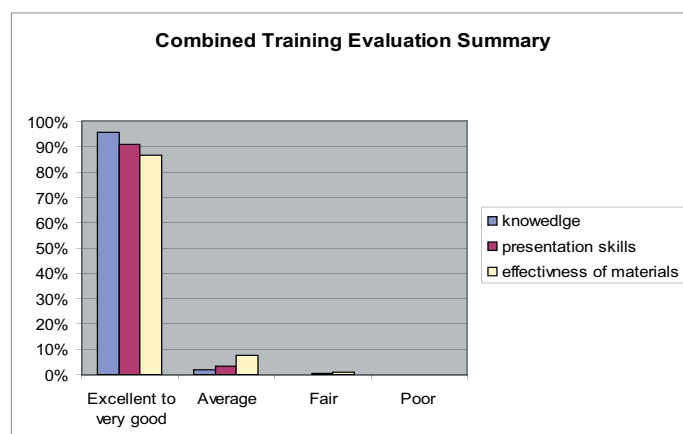
### WACOSS Training

WACOSS currently offers over 25 topics in its publicly available training courses with each of these being also offered as in-house customised workshops tailored to individual service requirements. All of our training is developed and delivered in close consultation with our members. It is then delivered by people who have extensive experience working with or within community

organisations. The launch of our new training webpage with a streamlined booking system has lifted our training profile and improved the coordination of workshops.

In the year 2006/07 over 1100 people attended WACOSS workshops, this is slightly higher than the previous year. Evaluations are remaining consistent with 85% of participants rating our training as excellent or very good and 93% of participants rating WACOSS workshops as meeting their expectations.

***This year WACOSS has delivered over 70 workshops across Western Australia providing training to over 1100 people.***



### Governance Training

The WACOSS governance program is delivered as a series of one day workshops covering "legal responsibilities", "risk management" and "strategic planning". The content draws on the Australian/New Zealand Standards in Corporate Governance and is tailored to be practically relevant to services through the use of case studies and scenarios that reflect real situations experienced by community organisations.

For those new to Boards and Management Committees our ever popular "Oh My Goodness I'm on a Board" provides an excellent overview and introductory one day workshop covering the key areas of being a Board member. What has been evident over the past year has been an increased awareness and commitment by community groups to having in place good governance structures.



# STRATEGIC OUTCOME 2

This has been reflected by the increased demand for customised Board training and contact with WACOSS for information and support.

***Between 98/100 % of participants consistently rate our governance programs as excellent on all questions in the evaluation forms.***



## Regional training

Between July 2006 and June 2007 WACOSS delivered thirty seven workshops to thirteen WA regional locations. Workshops included a combination of calendar training, customised requests, project funded and tendered services.

Workshops delivered in regional areas covered a broad range of topics including:

- Governance
- Strategic Planning
- Risk Management
- Occupational Health and Safety
- Recruitment
- Working with challenging clients and situations
- Working with Aboriginal People and Communities
- Financial Management for not for profits
- Communication Skills
- Emergency Relief
- Policy and Procedures
- Financial reporting and acquitting grants

***“WACOSS training provides an opportunity to enhance staff development service delivery & ultimately effective client support. Without free training NFP organisations effectiveness would be limited.”***

**Fundraising & Submission Writing workshop  
Christine Dawson - Albany Women's Centre  
Anglicare WA**

## Consultancy and Advisory Services

WACOSS provides individual support to community groups by being available to provide information, support and consultancy services to the not for profit sector. The partnership WACOSS has with Work Place Relations & Management Consultants (WRMC) has enhanced the support we offer our members and ensures that agencies have access to professional, up to date and timely information.

This year WACOSS consultancy services has been working with an increasing number of organisations on developing strategic, marketing and fundraising plans and reviewing their organisations operations. It is always rewarding to see organisations strengthened through the process of planning and governance structures.

WACOSS consultancy services work with organisations in the following areas;

- Strategic Planning
- Service Reviews
- Governance training, advice and support
- Policy and Procedure Development
- In House Professional Development
- Development of Induction kits for Board and Committees
- Leadership and development mentoring

## The City of Swan Community Leadership Project

The City of Swan engaged WACOSS to deliver a series of workshops to be run in the Midland area over a ten month period. This training commenced in April 2006 and will run through to February 2008. This partnership has

## STRATEGIC OUTCOME 2

meant that community groups in the City of Swan have had the rare opportunity to attend quality training locally delivered at subsidised prices.

### Creative Volunteering Project

WACOSS this year delivered one day accredited modules to approximately 106 people as part of our partnership with Country Arts WA, Regional Arts Australia and the YMCA to deliver the Creative Volunteering Course. Workshop locations and modules delivered included:

|            |   |
|------------|---|
| Pt Hedland | Develop funds and Resources and Plan Events |
| Albany     | Plan Events                                 |
| Lake Grace | Plan Events                                 |
| Broome     | Governance and Business Planning            |
| Mullewa    | Marketing and Fundraising                   |
| Albany     | Marketing                                   |



### Partnerships and Projects that strengthen and build the capacity of community groups

Developing and maintaining partnerships has been a vital area of our work and provides WACOSS with increased capacity to outreach to community groups. Significant partnerships this year that has resulted in benefits to the sector and wider community are briefly outlined below.

#### Community Leadership Program - Diploma of Business

Since 2003 WACOSS has worked in partnership with MODAL, a major corporate training organisation, to provide a customised Diploma in Business course designed for people working in community organisations. Since commencing this partnership approximately 80 people from the community sector have had the opportunity to participate in this program with many graduating with a Diploma of Business.

MODAL has recently affirmed their commitment to the program by announcing they will be extending the program in 2008 to include a second intake of students. As always we thank the management and staff of MODAL for the excellent work they do and their personal and professional dedication to this partnership.



# STRATEGIC OUTCOME 2

## Building the capacity of CALD and new and emerging community groups

In August 2006 WACOSS commissioned a comprehensive research report to identify the challenges and barriers faced by the CALD community not for profit sector and especially those representing small new and emerging refugee and humanitarian communities. A key finding of the report was that smaller CALD community groups are not gaining access to broader community and capacity building opportunities.

These findings enabled WACOSS to put in a successful funding application to the Office of Multicultural Interest's to work with small new and emerging community groups to improve their governance and management structures.

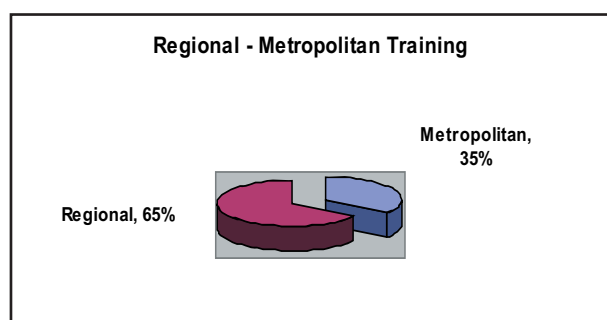
This project named the Building Networks Project has resulted in WACOSS successfully working with the South Sudanese (Anwok), West African Womens Group, Karen Association, Hazara Community and the Muslim Womens Association. Links established through this project have already resulted in WACOSS delivering project management training to another seven new and emerging community groups with further training sessions scheduled for next year.

## Regional Community Leadership and Development Program (RCLDP)

This project which ran in the Goldfields – Esperance and Great Southern regions had a number of aims that included facilitating and supporting the development of local and inter-regional networks; building sector and community capacity and developing leadership within the local community.

A total of 178 participants (163 individuals who attended any of 16 training sessions, 13 participants in the reference groups and the two regional project officers) were involved in the project. These participants were drawn from 96 different organisations. One important initiative WACOSS took when managing this project was a shift from city-centric program management to co-ordinated regional decision-making. Local stakeholders in each region participated in framing and delivering the needs analysis.

WACOSS employed regional officers to work with the city-based WACOSS Project Officer to deliver the project. Regular meetings used electronic communications technology (email, phone and video conferencing) rather than regional travel.



***“The workshop today has empowered my knowledge to the point I can breathe a sigh of relief as I now know how to do what has been asked of me.”***

**Participant  
Risk Management Workshop**

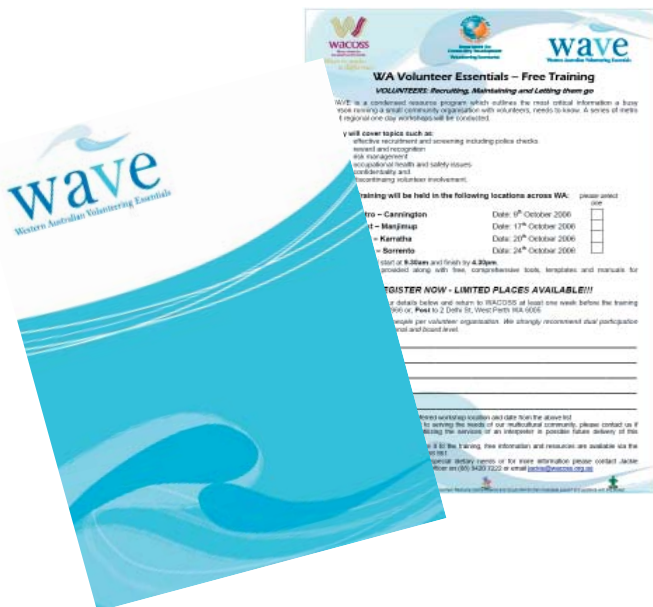




## STRATEGIC OUTCOME 2

### West Australian Volunteering Essentials

This project was funded by the Office of the Volunteering Secretariat to provide a range of invaluable management tools to assist community organisations with recruitment, screening and selection of staff; staff management and creating child safe organisations. In addition to a website, a comprehensive resource kit and a help line provided ongoing support and templates to the people who participated in the training. A second round of WAVE training is being delivered in the coming financial year.



### Emergency Relief Project

Funded by Lotterywest the Emergency Relief Sector Support Project (ESSP) has continued to assist WACOSS to undertake an important role in providing support, information and networking opportunities to one of the most under resourced yet service intensive areas of welfare work. The ESSP means that WACOSS can provide support through a range of strategies such as convening forums, hosting the state wide ER committee and developing sector resources. This year with financial assistance provided by Synergy, Horizon Power, Alinta and the Water Corporation WACOSS compiled a new resource for services called the "ER Essentials- an advocacy kit for emergency relief workers". This 80 page resource has been distributed free to all ER agencies across WA.



### Working with Aboriginal People and Communities Training Project

In February 2006 Tony Calgaret was outposted from DCD (now DCP) to WACOSS for six months to develop and deliver a training package for NGO's to enhance their ability to work effectively with Aboriginal clients. This free training was rolled out across WA to DCP-funded and non DCP services. There was an enormous response to this training with nearly all places booking out shortly after being advertised. The success of the project resulted in DCP extending Tony's posting to WACOSS to deliver another six training sessions. WACOSS would like to extend its thanks to Tony for his excellent work on this program.

# STRATEGIC OUTCOME 3

## WACOSS plays a significant role in informing public opinion on social issues.

This year was a very busy year for promoting public awareness of the issues that are important to our sector. WACOSS published a long list of social policy articles, generated a significant amount of media through diverse outlets, and delivered presentations and speeches at a number of public events and conferences, such as the Bridging Dinner and ACOSS Congress.

WACOSS also introduced a new Social Policy section to the fortnightly electronic newsletter, e-news, which featured a number of articles of current, topical policy issues throughout the year to inform public opinion on social policy issues.

### Published Articles

The WACOSS social policy articles published in e-news covered a diverse range of social policy issues including:

- Monitoring Utility Performance
- Water Affordability and Market Reform
- The Worsening Crisis in Affordable Housing
- Mandatory Reporting of Child Abuse
- The Need for Utility Performance Information
- Human Rights Seminar Summary
- Enough is Enough
- Australia Fair
- Fair Dental Care for Low Income Earners
- Citizenship Test
- Substantive Equality in Public Service Delivery
- Water Policy Article – CUP
- The Need for Consumer Consultative Committees in Essential Service Markets
- Electoral Law Changes
- Consumer Protection in Essential Service Markets
- Housing Affordability
- Changes to Mandatory Reporting
- Access Cards
- CSIRO Grants Program
- State Tax Review

- The Effect of Taxes on Affordable Housing
- CUP Hotline – Providing Advice and Assistance
- Report on NGO Forum on Child Protection and Wellbeing
- Unemployment Figures Hide the Real Story
- WACOSS Response to the First Start Program
- Associations Act Seminar
- Equal Treatment Bench Book Alert
- National Oral Health Advocacy Day
- Impact on Welfare Reform on Rental Crisis
- Policy Win on Letting Fees
- The Importance of Staying Connected
- Equity in Response to Climate Change
- Wanneroo Town Centre Revitalisation Project
- Close the Gap Campaign



### Presentation and Speeches

The WACOSS Executive Director and social policy staff promoted the issues important to our sector in a number of presentations and speeches throughout the year, including:



## STRATEGIC OUTCOME 3

- Setting the WA Housing Scene, WACOSS, Building Housing Networks Forum - June 2007
- A Social Inclusion Strategy for WA, ALP State Conference – June 2007
- Health & Seniors, Department of Health - June 2007
- For richer, for poorer: Seniors Living on the Edge, Council on the Aged Forum - May 2007
- Essential Services and Competition Law, ACOSS Congress– November 2006
- NGO Corporate Governance, CPA Australia Not For Profit Day WA, November 2006
- Industry Plan: WACOSS' Experience, TASCOS Conference – November 2006
- Campaigning Together in the Non-Government Sector, Australian Services Union Social and Community Services Forum - October 2006
- Poverty issues and volunteers contribution to alleviation of poverty, South East Metropolitan Emergency Relief Forum - October 2006
- Welfare Reform in Australia: Impacts on poverty outcomes and services, Alleviating Poverty Forum - October 2006
- People, Places and Peace, Bridging Dinner Speech – September 2006
- Cannablise or Collaborate: Smart Moves Forward, ACOSS Sector Development Day – August 2006

### Campaigns

WACOSS was active in a number of different collaborative initiatives in the past year, which campaigned for better outcomes for disadvantaged West Australians in areas such as housing, poverty, fairness and the future of our sector.

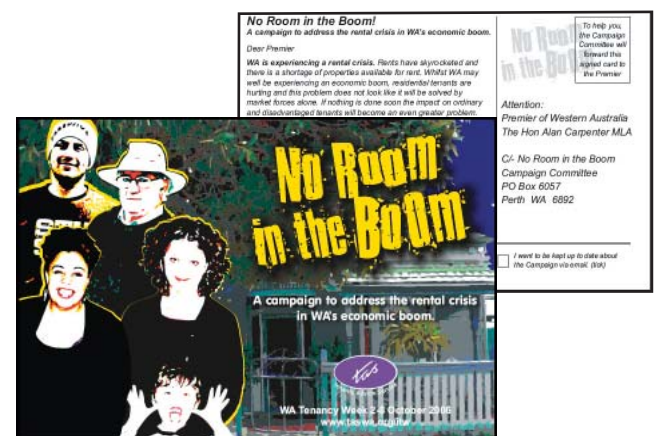
#### Australia Fair

This national initiative has been supported by WACOSS since its inception. Hundreds of Western Australians took part in surveys to identify what they considered to be the top ten things that make Australia fair. This initiative is supporting ordinary Australians to think about fairness and poverty, and to take action to make Australia fair, by writing to Members of Parliament, or participating in a number of events around the country.



#### No Room in the Boom

WACOSS was among a coalition of groups advocating for solutions to the housing affordability crisis under the “No Room in the Boom” campaign. The campaign was successful in meeting several objectives at a State Government policy level including the abolition of letting fees, an increase in bond assistance and increased funding for social housing.



#### impACT Alliance

WACOSS brought together an alliance of CEO's from member agencies in December to discuss the future of our sector. The impACT Alliance agreed on the top three strategic interests for the viability of our sector; promoting the value of the sector through the development of a communications strategy; creating a skilled and viable workforce through a workforce plan which increases our capacity to recruit and retain skilled staff; and taking full account of our real value by true cost accounting & full-cost recovery. Due to resource constraints we have made limited progress on this work, but it will remain an important area of work for WACOSS to advance when we have additional capacity.

# STRATEGIC OUTCOME 3

## Media

| DATE       | ISSUE   | PROGRAM   |            |   |   |
|------------|---|---|------------|---|---|
| 22/07/2006 | Low-income earners facing homelessness.   | ABC 720 Perth (Perth)                             | 4/03/2007  | Letting Fees  | ABC Channel 2 News                                  |
| 25/07/2006 | Housing affordability.  | ABC 720 Perth (Perth)                             | 6/03/2007  | Increasing costs of rents and mortgages.  | ABC 720 Perth (Perth)                               |
| 25/07/2006 | Middle income earners in grave financial circumstances.   | Channel 7 (Perth) News, SKY2 (National Australia) | 6/03/2007  | Letting Fees  | ABC2 (National Australia)                           |
| 26/07/2006 | WA Housing Crisis.  | The West Australian                               | 15/03/2007 | Temporary government funded accommodation system is in crisis.  | NOVA 93.7 (Perth)                                   |
| 26/07/2006 | Cutting the Centrelink payments of students who do not attend school.                                   | ABC Midwest Wheatbelt (Geraldton)                 | 27/03/2007 | Affordable housing  | MIX 94.5 (Perth)                                    |
| 26/07/2006 | Housing affordability in WA   | 6RTR (Perth)                                      | 27/03/2007 | Interest rate rise  | Channel 9 News                                      |
| 28/07/2006 | WA Housing Crisis.  | The West Australian                               | 28/03/2007 | WA Rental Crisis  | The West Australian                                 |
| 28/07/2006 | WA Housing Crisis.  | NOVA 93.7 (Perth)                                 | 03/04/2007 | Interest Rate Rise  | 6PR (Perth) Drive                                   |
| 28/07/2006 | WA Housing Crisis.  | GWN (Regional West Australia) News                | 03/04/2007 | Interest Rate Rise  | Channel 7 News, Channel 7 (Perth) Today Tonight     |
| 03/08/2006 | Interest Rate Rise.   | 92.9 (Perth), MIX 94.5 (Perth)                    | 09/04/2007 | Family living without electricity or gas prior to a fire which killed them and destroyed their Homeswest home.        | ABC Channel 2 (Perth) News                          |
| 03/08/2006 | WA Economic Boom.   | 6PR (Perth)                                       | 10/04/2007 | Emergency Relief  | ABC 720 Perth (Perth) Mornings                      |
| 04/08/2006 | Interest Rate Rise.   | 6PR (Perth), Curtin FM (Perth), 96 FM (Perth)     | 11/04/2007 | The ongoing call for Australia to have a Bill of Rights.  | 6RTR (Perth)  |
| 04/08/2006 | Homelessness in WA.   | MIX 94.5 (Perth)                                  | 12/04/2007 | Stamp duty cut for low income earners home loan.  | ABC 720 Perth (Perth)                               |
| 04/08/2006 | Homelessness in WA.   | The West Australian                               | 12/04/2007 | Low unemployment, people still suffering  | NOVA 93.7 (Perth)                                   |
| 10/08/2006 | High rental cost in Karratha  | Pilbara News                                      | 16/04/2007 | WA Cost of Living   | Channel 7 News                                      |
| 14/08/2006 | Housing Affordability in WA.  | ABC 702 Sydney (National Australia)               | 21/04/2007 | State Government new housing development  | Channel 9 News                                      |
| 20/08/2006 | Petrol Prices.  | The Sunday Times                                  | 24/04/2007 | Pushing for investment in community services over tax cuts  | ABC 720 Perth                                       |
| 29/08/2006 | Increase in gaming machines at Burswood Casino.   | ABC 720 Perth                                     | 24/04/2007 | WA largest number of power disconnections in Australia  | Channel 10 News, Channel 7 News, ABC Channel 2 News |
| 29/08/2006 | Increase in gaming machines at Burswood Casino.   | NOVA 93.7   | 26/04/2007 | State urged to axe rental option fees   | The West Australian                                 |
| 29/08/2006 | Increase in gaming machines at Burswood Casino.   | Channel 7 News                                    | 07/05/2007 | Increasing price of water.  | ABC 720 Perth                                       |
| 29/08/2006 | Increase in gaming machines at Burswood Casino.   | ABC Channel 2 News                                | 07/05/2007 | Increasing price of water.  | Channel 9 News, Channel 10 News, Channel 2 ABC News |
| 07/09/2006 | Poverty   | 6PR (Perth)                                       | 08/05/2007 | State Budget 2007   | ABC 720 Perth News, Nova 93.7 News, 6PR Nightline   |
| 07/09/2006 | Families fight losing battle on living costs.   | The West Australian                               | 08/05/2007 | Increasing price of water.  | The West Australian                                 |
| 12/09/2006 | Increase in the numbers of Child Protection Workers within the Department for Community.                | 6PR (Perth)                                       | 08/05/2007 | Federal Budget 2007   | 6PR Drive   |
| 13/09/2006 | Ghetto fear as migrants set to live in sea containers to beat housing crisis.                           | The West Australian                               | 09/05/2007 | House prices across Perth continue to rise.   | Mix 94.5 News                                       |
| 20/09/2006 | Bridging Dinner 2006  | RTR   | 09/05/2007 | State Budget 2007   | Channel 9 News, Channel 7 News                      |
| 06/10/2006 | Social vision for WA.   | The West Australian                               | 10/05/2007 | Federal and State Budgets 2007  | 6PR (Perth) Morning                                 |
| 15/11/2006 | Australia Fair Campaign   | RTR   | 10/05/2007 | State Budget 2007   | ABC 720 Perth – Drive, 96 FM News, 92.9 News        |
| 14/11/06   | Mandatory reporting on child abuse.   | The West Australian                               | 10/05/2007 | State Budget 2007   | Channel 10 News, ABC Channel 2 News                 |
| 08/11/2006 | Interest rate rise  | ABC 720 Perth                                     | 10/05/2007 | State Budget 2007   | Radio National News, 6PR Nightline                  |
| 08/11/2006 | Interest rate rise  | MIX 94.5  | 11/05/2007 | State Budget 2007   | Nova 93.7 News                                      |
| 08/11/2006 | Interest rate rise  | Channel 9 – National Nine News                    | 16/05/2007 | Proposed Water Desalination Plant   | Channel 10 News                                     |
| 08/11/2006 | Interest rate rise  | NOVA 93.7   | 18/05/2007 | The ugly side of WA's boom  | The West Australian                                 |
| 08/11/2006 | Interest rate rise  | MIX 94.5  | 25/05/2007 | The rental vacancy rate in WA has hit a record low of 0.8%, and the median rental price has reached \$270 per week.   | 96FM News, 6PR News                                 |
| 08/11/2006 | Interest rate rise  | MIX 94.5  | 25/05/2007 | Shortage in rental accommodation.   | Channel 7 News                                      |
| 18/11/2006 | Demand on welfare agencies  | ABC 702 Sydney                                    | 30/05/2007 | Housing affordability and how it affects the community sector.  | 6RTR FM Morning                                     |
| 22/12/2006 | Keno in WA pubs and clubs.  | The West Australian                               | 14/06/2007 | Not all of the state's lowest paid workers will receive a pay rise awarded by the WA Industrial Relations Commission. | ABC 720 Perth                                       |
| 15/01/2007 | WA rental market.   | Mix 94.5  | 18/06/2007 | National Broadband  | 6RTR (Perth)  |
| 05/02/2007 | WA housing crisis.  | Today Tonight                                     |            |   |   |
| 13/02/2007 | General WACOSS info and Social Sustainability   | 6RTR (Perth)                                      |            |   |   |
| 26/02/2007 | WA's welfare agencies turn away more people than any other State because of chronic funding shortfalls. | The West Australian                               |            |   |   |
| 27/02/2007 | Current economic boom is making it harder for people  | 6RTR (Perth)                                      |            |   |   |

# STRATEGIC OUTCOME 4

## WACOSS is a viable and efficient organisation

### Corporate governance

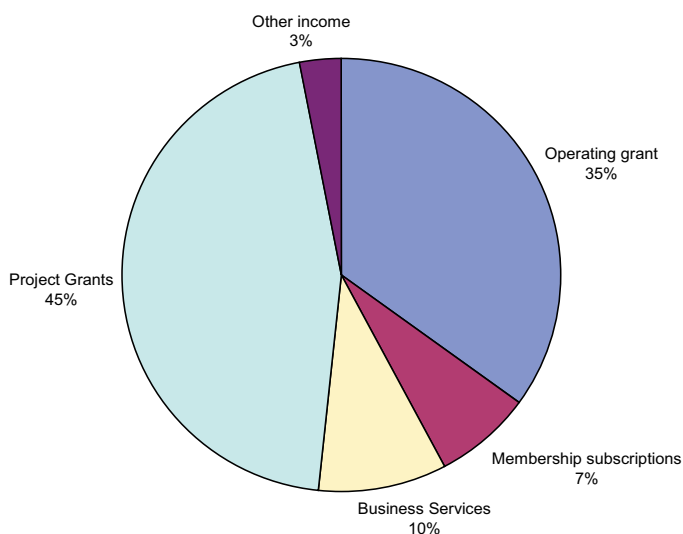
The WACOSS Board is committed to showing leadership in the sector by ensuring that our governance arrangements reflect excellence at all levels. Over the last twelve months we have been examining our structure and practice to make sure that corporate governance and policy leadership are both managed effectively. The reviewed model for WACOSS' governance has been submitted to our pro bono lawyers, Gibson and Gibson, for advice before we move to adopt the new framework. The framework will deliver a new governance regime for us, update our constitution and establish a more interactive and inclusive practice for policy development at the highest level. We look forward to implementing the new arrangements during 2008.

Honourary Solicitor: Gibson and Gibson

### Develop diversified and sustainable income streams

WACOSS continues to supplement our core funding from a diversity of sources. 17% of WACOSS income is generated through internal business services and another 46% from project grants.

WACOSS Income Streams



### WACOSS Service Agreement

WACOSS worked with the Department for Community Development (now Department of Child Protection) to develop a more streamlined and efficient service agreement and reporting template. Our aim is to reduce the burden of monitoring and reporting on our outcomes and we will be trialling this model in our next reporting period.



### Professional development

To assist in professional development of WACOSS employees a number of staff participated in various training and development activities through 2006/07. This has included Leadership programs, conference attendance, training courses, and specialised training. Examples include:

- Leadership WA,
- ACOSS Congress,
- National Consumers Roundtable,
- IPAA (WA) seminars and
- MODAL Community Leadership Program.

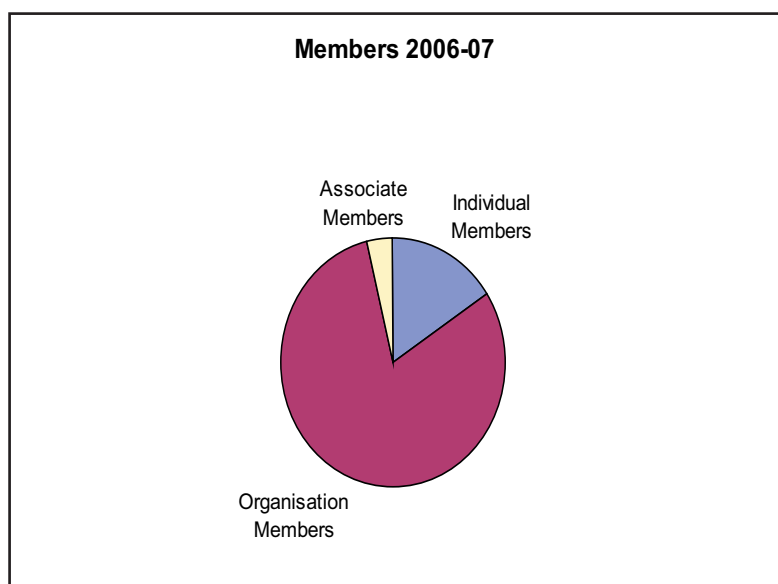
WACOSS continues to support staff with a flexible working environment and conditions including access to the Employment Assistance Program (EAP).

# WACOSS MEMBERS

The non-government community services sector works in an increasingly complex environment and WACOSS plays a crucial role in reflecting the needs of the sector and the clients it serves to government, business, media and the community, to influence the development of social policy.

WACOSS would like to thank the 285 members listed below who supported us through the 2006/07 financial year

WACOSS and our members share a vision of a socially just and sustainable West Australian society where people care for each other and have access to the resources and opportunities required for their well-being.



## SOCIAL SERVICE ORGANISATION MEMBERS

Aboriginal Alcohol and Drug Service  
Access Housing Association Inc.  
Adoption Jigsaw WA Inc  
Adoption Research & Counselling Service  
ADRA (Adventist Development Relief Agency)  
Advocacy South West Inc  
Aged and Community Services WA  
Agencies for South West Accommodation  
Albany Regional & Volunteer Service  
Albany Youth Support Association / Young House Inc  
Allambee Counselling Incorporated  
Amputees in Action Inc.  
Anglicare WA  
Armada Community Family Centre  
Armada Home Help Services for the Aged and Disabilities  
Armada Information and Referral Services Inc  
Association for Services to Torture and Trauma Survivors  
Association of Civilian Widows Inc  
Australian Association of Occupational Therapists  
Australian Association of Social Workers  
Australian Breastfeeding Association  
Australian Institute of Welfare and Community Workers  
Australian Red Cross  
Avon Youth, Community and Family Services  
Balga Detached Youth Work Project Inc.  
Balga Job Link  
Bay of Isles Community Outreach Inc  
Bravehearts Inc WA  
Brockman House Inc  
Brookton Community Services  
Burdekin - Youth In Action  
Busselton Childcare Centre  
Busselton Family Centre Inc.  
Calvary Youth Services Mandurah Inc  
Canteen WA  
Carnarvon Family Support Service Inc.  
CASE for Refugees  
Catholic Outreach  
C-BERS Consultancy  
Centacare Family Services - Geraldton  
Central Agcare Family Counselling  
Central West TAFE - Community Services Dept.  
Centrecare Inc  
Cerebral Palsy Association of W.A.  
Chrysalis Support Services Inc  
Citizens Advice Bureau of WA Inc

City of Bayswater Neighbourhood Centre  
City of Cockburn - Community Social Services  
City of Melville Community Development Services  
CLAN Midland  
CLAN WA Inc  
Coalition for Asylum-Seekers, Refugees and Detainees (CARAD)  
Coeliac Society of WA Inc  
Collie Family Centre  
Communicare  
Community Development Services (City of Joondalup)  
Community Housing Coalition of WA  
Community Legal Centres Association (WA) Inc.  
Community Project Solutions  
Community Sector Services Inc.  
Community Vision Inc  
Crossways Community Services  
Curtin Student Guild  
Cystic Fibrosis Assoc of WA  
Developmental Disability Council of WA Inc  
Eastern Region Domestic Violence Prevention Council Inc.  
Eastern Region Domestic Violence Services Network - Koolkuna  
Employment Law Centre of WA Inc.  
Equal Health  
Escare Inc Family Support & Youth Service  
Esperance Crisis Accommodation Service  
Financial Counsellors Resource Project  
Foothills Information & Referral Service  
Foster Care Association of WA Inc.  
Foundation for Information Radio of WA Inc.  
Foundation Housing Ltd  
FPWA  
Frank Konecny Community Centre  
Fusion Australia Ltd  
Gay and Lesbian Community Services of WA  
Genetic Support Council WA  
Geraldton Region Community Education Centre  
Geraldton Resource Centre Inc  
Glyde-In Community Learning Centre Inc.  
Golden Mile Family Support Development Unit  
Goldfields Women Health Care Centre  
Gosnells Community Legal Centre Inc  
Gosnells Community Lotteries House  
Grace Care Inc  
Granny Spiers Community House Inc.  
Greenfields Family & Community Centre  
Greening Australia (WA)  
GROW WA  
Gynaecological Awareness Information Network Inc. (GAIN)

Haemophilia Foundation WA Inc.  
Harvey Health and Community Services Group Inc.  
Headwest - (Brain Injury Association of WA Inc)  
Health Agencies of the Yilgarn Inc.  
Health Consumers' Council WA Inc  
Helping Out People Everywhere (HOPE) Inc.  
Hepatitis Council of WA Inc.  
i. d. entity.wa  
In Town Centre Inc  
Incest Survivors Assoc Inc  
Italo-Australian Welfare and Cultural Centre Inc  
Jewish Community Services of WA Inc.  
Joondalup Lotteries House Inc  
Joondalup Youth Support Services Inc.  
Kalamunda Community Care (Inc)  
Katanning Regional Emergency Accommodation Centre Inc  
Kids Camps Inc.  
Knights of the Southern Cross  
Lansdale Family Support Association Inc  
Learning and Attentional Disorders Society of WA Inc.  
Learning Centre Link  
Lifeline WA  
Local Information Network Karratha Inc.  
Loftus Community Centre  
Lone Parent Family Support Service - Birthright  
Lymphoedema Association of Western Australia  
Margaret River Community Resource Centre Inc.  
McFarlane House Learning Centre Inc.  
Melville Cares Inc  
Men's Advisory Network  
Mercy Community Services Inc  
Metropolitan Migrant Resource Centre  
Midland Information, Debt & Legal Advocacy Service (MIDLAS)  
Midwest Community Living Association  
Midwest Family Support Association Inc  
Midwest Men's Health Inc  
Milligan Community Learning and Resource Centre  
Milliya Rumurra Association  
Mission Australia  
Moora Youth Group  
Multicultural Services Centre of WA  
Nardine Wimmin's Refuge Inc  
NASCHA Inc  
National Council of Women of WA Inc.  
New Life Welfare (WA) Inc  
Newman Employment Task Force Inc  
Newman Neighbourhood Centre  
Ngala  
Nintirri Centre Inc.



# WACOSS MEMBERS

Northcliffe Family Centre  
 Northern Districts Community Support Group  
 One World Education and Resource Centre  
 Orana House  
 Organisation of Un(der)employed People  
 Outcare Inc.  
 Padbury Education and Childcare Centre  
 Parents Without Partners WA (Inc)  
 Pat Thomas Memorial Community House  
 Peel Youth Programme Inc.  
 People with Disabilities WA Inc  
 Perth Area Consultative Committee  
 Perth Asian Community Centre  
 Perth Inner City Youth Service  
 Playgroup WA (Inc)  
 Professional Counsellors Association of WA Inc.  
 Propelarts  
 Relationships Australia Western Australia Inc  
 Roberta Jull Community Care Association Inc.  
 Ruah Community Services  
 Rural Community Legal Service Inc.  
 Safecare  
 Saints Care LTD - The Homestead Kingsley  
 Salvation Army - Crossroads West  
 Salvation Army Social Services  
 Sandalwood Family Centre  
 SCALES Community Legal Centre  
 Secret Harbour Counselling Service  
 SES Volunteer Association of WA Inc.  
 Shelter WA  
 South Lake Ottey Family & Neighbourhood Centre  
 South West Aboriginal Medical Service  
 South West Catchments Council Inc  
 South West Emergency Care for Children Inc.  
 Southcare Inc.  
 Southern Agcare Inc.  
 Southside Care  
 Spina Bifida Association of WA Inc  
 St Patrick's Community Support Centre  
 St. Vincent de Paul Society WA Inc  
 Starick Services Inc  
 Student Association - South West College of TAFE  
 Sussex Street Community Law Service  
 Swan Emergency Accommodation Inc.  
 Swan TAFE - Thornlie  
 Tenants' Advice Service  
 The Aged Persons Support Service (Inc.)  
 The Churches Commission on Education Inc.  
 The Churchill Clinic Inc.  
 The Open Hand Inc.  
 The Regional Education and Careers in Highways (REACH)  
 Foundation Ltd.  
 The Richmond Fellowship of Western Australia Inc  
 The Samaritans Inc  
 Tom Price Youth Support Association Inc.  
 UnitingCare  
 UnitingCare West  
 Valued Independent People Inc  
 Volunteer South West Inc.  
 Volunteering Western Australia  
 WA AIDS Council  
 WA Association for Mental Health  
 WA Network of Alcohol and Other Drug Agencies -  
 WANADA  
 WA No Interest Loans Network Inc  
 WA Police Legacy (Inc)  
 WA School Canteen Association Inc  
 WA Substance Users Association Inc  
 WA Veteran's Support Group and LINC's Inc  
 Wanslea Family Services  
 Waratah Support Centre  
 Waroona Community Centre Inc.  
 Welfare Rights & Advocacy Service  
 Westerly Family Centre Inc  
 Western Australian Centre for Remote and Rural Medicine  
 LTD  
 Western Institute of Self Help (WISH) Inc  
 WESTN Inc

Wheatbelt Agcare Community Support Services Inc  
 Wickepin District Resource and Telecentre  
 Women's Council for Domestic Family & Violence Services  
 (WA)  
 Women's Health Resource Centre Inc.  
 Womens Health Services  
 WOMEN'S Healthworks - Health, Education and Resource  
 Centre Inc.  
 Workpower Incorporated  
 YMCA of Perth Inc.  
 Yorganop Child Care Aboriginal Corporation  
 Youth Affairs Council of WA  
 Youth Involvement Council  
 Youth Legal Service

Rogers, Alisa  
 Sirr, Peter  
 St Clair, Judi  
 Thornton, Gay  
 Webber, Ruth  
 White, Ann  
 Young, Susan

## ASSOCIATE ORGANISATION MEMBERS

Alan Halford and Associates  
 Community Support Services - Shire of Mundaring  
 Community Work Support Unit  
 DCD - East Perth  
 Department of Education and Training - Career Development  
 Services Branch  
 Hammond Insurance Broking P/L  
 Peel Development Commission  
 People Who Care  
 Population Health  
 South Coast Regional Initiative Planning Team (SCRIPT)

## ASSOCIATE INDIVIDUAL MEMBERS

Brown, Clive  
 Ellery, Sue  
 Gallop, The Hon. Dr Geoffrey  
 Keys, Julian  
 Pratt, The Hon. Louise Clare  
 Travers, The Hon. Kenneth  
 Watson, The Hon. Giz

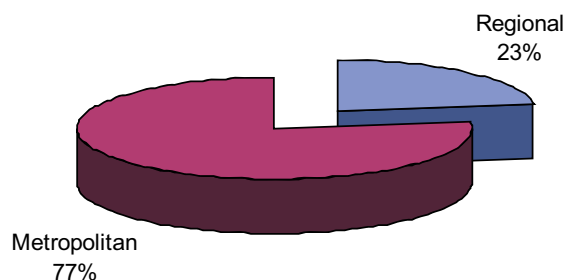
## HONORARY LIFE MEMBERS

Coughlin, Terry  
 Cross, F. S. OBE JP  
 Harper-Nelson, B.  
 Raynor, Moira  
 Sinclair, Anne  
 Wardle, Sir Thomas (Deceased)

## INDIVIDUAL MEMBERS

Agocs, Nicholas  
 Anderson, Lea  
 Anderson, Mark  
 Andrews, Ian  
 Bettridge, Kevin  
 Bom, Marion  
 Box, Geraldine  
 Calleja, Joe  
 Campbell, Robert  
 Chivers, Annette  
 Clare, Michael  
 Creed, Helen  
 Devlin, Mark  
 Diamond, Susan  
 Doyle, Angela  
 Geaney, Mick  
 Goff, Peter  
 Haines, Jennifer  
 Hall, Andrew  
 Hall, Sonia  
 Harding, Noel  
 Harries, Maria  
 Isaacs, Lynette  
 Leitmann, Sabina  
 Mackenzie, Gaye  
 McLennan, Lynette (Kaye)  
 Morley, Tony  
 Murray, Kaye  
 Robinson, Fran

## Regional Metropolitan Comparative of Memberships





# WITH THANKS

WACOSS wishes to formally thank the following supporters for their financial contribution to the work of WACOSS during 2006/07.

Alinta  
Country Arts WA  
Department for Community Development  
Department of Consumer and Employment Protection  
Department of Family and Community Services  
Department of Local Government and Regional Development  
Department of Premier and Cabinet  
Department of Treasury and Finance  
EventEdge International Management Group Pty. Ltd.  
Horizon Power (Formerly Western Power)  
Lotterywest  
Midwest Region Development Commission  
Minister for Community Development David Templeman  
Ministerial Advisory Council on Disabilities  
Modal Pty. Ltd.  
Office of Multicultural Interests  
Regional Arts Australia  
Synergy (Formerly Western Power)  
Water Corporation  
Workplace Relations & Management Consultants (WRMC)

NOTE: Supporters are listed in alphabetical order.

Thanks are also expressed to the following organisations that have made collaborative and in-kind contributions to the work of WACOSS.

Advanced Consumer Research Centre (UWA)  
Anglicare  
Australian Education Union  
Australian Red Cross  
Carnarvon Family Support Service  
Conservation Council of WA  
Council of Churches  
Council on the Ageing (COTA)  
Consumer Credit Legal Service (CCLS)  
Department of Sport and Recreation  
Equal Opportunity Commission WA  
Ethnic Communities Council  
Financial Counsellors Association of WA  
Financial Counsellors Resource Project  
Foundation Housing  
Geraldton Resource Centre  
Gowrie WA  
Jacaranda Community Centre  
Unions WA

MIDLAS (Midland Information Debt & Legal Advocacy Service)  
Museum of Queensland  
Red Cross  
Scouts WA  
Salvation Army  
Uniting Care West  
Volunteering WA  
Volunteer Resource Centre Alliance  
Western Institute of Self Help (now ConnectGroups - Support Groups Association WA)

We would also like to thank all of our member organisations and other Peak organisations that have supported our work during this year.

NOTE: Supporters are listed in alphabetical order.



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# **FINANCIAL STATEMENTS**

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# FINANCIAL STATEMENTS

## Statement by Members of the Board

In the opinion of the committee the financial report as set out on pages 31 to 42:

1. Presents fairly the financial position of Western Australian Council of Social Service Inc, as at 30 June 2006 and its performance for the year ended on that date in accordance with Australian Accounting Standards, mandatory professional reporting requirements and other authoritative pronouncements of the Australian Accounting Standards Board.
2. At the date of this statement, there are reasonable grounds to believe that Western Australian Council of Social Service Inc. will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Board and is signed for and on behalf of the Board by:



Rae Walter  
WACOSS President



Mark Goerke  
Chair Finance Committee

Dated this 27th September 2007.

# FINANCIAL STATEMENTS

## RAY WOOLLEY PTY LTD

ABN 30 066 221 291

### ACCOUNTANTS

#### PRINCIPAL:

RAY WOOLLEY F.C.A. (UK), B.Sc. (Hons)

TELEPHONE: (08) 9322 7455

FACSIMILE: (08) 9481 8025

EMAIL: rayw@opera.iinet.net.au

UNIT 1, 20 PROWSE STREET

WEST PERTH WA 6005

PO BOX 1788

WEST PERTH

WESTERN AUSTRALIA 6872

### WESTERN AUSTRALIAN COUNCIL OF SOCIAL SERVICE INC.

#### Independent Auditor Report to the members of Western Australian Council of Social Service Inc.

##### Scope

The financial report and committee's responsibility.

The financial report comprises the balance sheet, income statement, cash flow statement, accompanying notes to the financial statements and the statement of the committee for Western Australian Council of Social Service Inc. for the year ended 30 June 2007.

The committee are responsible for the preparation and the true and fair presentation of the financial report and have determined that the accounting policies used and described in Note 1 to the financial statements which form part of the financial report are consistent with the financial reporting requirements of the Associations Incorporations Act (WA) and are appropriate to meet the needs of the members. This includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the financial report.

The financial report has been prepared for distribution to members for the purpose of fulfilling the committees' financial reporting requirements under the Associations Incorporations Act (WA). We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

##### Audit Approach

We conducted an independent audit in order to express an opinion to the members of the organisation. Our audit was conducted in accordance with Australian Auditing Standards, in order to provide reasonable assurance whether the financial report is free of material misstatement. The nature of an audit is influenced by factors such as the use of professional judgement, selective testing, the inherent limitations of internal control, and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected.

We performed procedures to assess whether in all material respects the financial report presents fairly, in accordance with the Associations Incorporations Act (WA), including compliance with Accounting Standards and other mandatory financial reporting requirements in Australia, a view which is consistent with our understanding of the organisation's financial position, and of its performance as represented by the results of its operations and cash flows.

# FINANCIAL STATEMENTS

## RAY WOOLLEY PTY LTD

ABN 30 056 327 297

### ACCOUNTANTS

#### PRINCIPAL:

RAY WOOLLEY F.C.A. (UK) B.Sc. (Hons)  
TELEPHONE: (08) 9322 7455  
FACSIMILE: (08) 9481 8025  
EMAIL: rayw@opera.iinet.net.au

UNIT 1, 20 PROWSE STREET  
WEST PERTH WA 6005  
PO BOX 1788  
WEST PERTH  
WESTERN AUSTRALIA 6872

### WESTERN AUSTRALIAN COUNCIL OF SOCIAL SERVICE INC.

#### Independent Auditor Report to the members of Western Australian Council of Social Service Inc. continued

We formed our audit opinion on the basis of these procedures, which included:

- examining, on a test basis, information to provide evidence supporting the amounts and disclosures in the financial report, and
- assessing the appropriateness of the accounting policies and disclosures used and the reasonableness of the significant accounting estimates made by the committee.

While we considered the effectiveness of the management's internal controls over financial reporting when determining the nature and extent of our procedures, our audit was not designed to provide assurance on internal controls.

#### Independence

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

#### Audit Opinion

In our opinion, the financial report of Western Australian Council of Social Service Inc. presents a true and fair view in accordance with the accounting policies described in Note 1 to the financial statements, of the financial position of Western Australian Council of Social Service Inc. as at 30 June 2007 and the results of its operations and its cash flows for the year then ended.

Ray Woolley Pty Ltd

Ray Woolley  
Registered Auditor  
14 September 2007

Unit 1 / 20 Prowse Street  
West Perth  
WA 6005



# FINANCIAL STATEMENTS

## Income Statement

### For the year ended 30 June 2007

|  |      | 2007      | 2006      |
|--|------|-----------|-----------|
|  | NOTE | \$        | \$        |
| Revenue from ordinary activities           | 2    | 1,189,161 | 1,296,216 |
| Grants received for fixed assets           |      | 0         | 0         |
| Employee expenses                          |      | (678,887) | (757,397) |
| Depreciation expenses                      | 3    | (34,658)  | (45,719)  |
| Lease expense                              | 3    | (45,863)  | (37,147)  |
| Project and consultancy expenses           |      | (156,339) | (80,183)  |
| Travel expenses                            |      | (49,807)  | (58,589)  |
| Administrative expenses                    |      | (207,437) | (313,933) |
| Surplus/(Deficit) from ordinary activities |      | 22,170    | 1,648     |
| Net change in equity for year              | 15   | 22,170    | 1,648     |

The Statement of Financial Performance should be read in conjunction with the accompanying notes.

# FINANCIAL STATEMENTS

## Balance Sheet

As at 30 June 2007

|                                  |      | 2007    | 2006    |
|----------------------------------|------|---------|---------|
|                                  | NOTE | \$      | \$      |
| <b>CURRENT ASSETS</b>            |      |         |         |
| Cash assets                      | 4    | 448,441 | 335,365 |
| Receivables                      | 5    | 77,262  | 54,816  |
| Prepayments                      |      | 0       | 0       |
| <b>TOTAL CURRENT ASSETS</b>      |      | 525,673 | 390,181 |
| <b>NON CURRENT ASSETS</b>        |      |         |         |
| Plant and Equipment              | 6    | 96,235  | 109,536 |
| <b>TOTAL NON CURRENT ASSETS</b>  |      | 96,235  | 109,536 |
| <b>TOTAL ASSETS</b>              |      | 621,908 | 499,717 |
| <b>CURRENT LIABILITIES</b>       |      |         |         |
| Payables                         | 7    | 62,506  | 42,061  |
| Income in advance                | 8    | 247,213 | 158,217 |
| Provisions                       | 9    | 55,574  | 64,904  |
| <b>TOTAL CURRENT LIABILITIES</b> |      | 365,203 | 265,182 |
| <b>TOTAL LIABILITIES</b>         |      | 365,203 | 265,182 |
| <b>NET ASSETS</b>                |      | 256,705 | 234,535 |
| <b>EQUITY</b>                    |      |         |         |
| Accumulated surplus              | 15   | 114,558 | 114,558 |
| Redundancy Reserve               | 16   | 0       | 19,977  |
| Relocation Reserve               | 16   | 142,147 | 100,000 |
|                                  |      | 256,705 | 234,535 |

The Statement of Financial Position should be read in conjunction with the accompanying notes.

# FINANCIAL STATEMENTS

## Cash Flow Statement

### For the year ended 30 June 2007

|   |      | 2007        | 2006      |
|---|------|-------------|-----------|
|   | NOTE | \$          | \$        |
| CASH FLOWS FROM OPERATING ACTIVITIES                  |      |             |           |
| Receipts from Government                              |      | 417,603     | 395,161   |
| Receipts from members                                 |      | 83,007      | 81,618    |
| Interest received                                     |      | 5,337       | 9,298     |
| Receipts from services, projects and other income     |      | 764,181     | 771,571   |
| Payments to suppliers and employees                   |      | (1,138,619) | (217,701) |
| Net cash provided /(utilised) by Operating activities | 10   | 131,509     | (217,701) |
| CASH FLOW FROM INVESTING ACTIVITIES                   |      |             |           |
| Grants received for fixed assets                      |      | 0           | 85,413    |
| Cash received on sale asset                           |      | 29,546      | 0         |
| Fixed assets purchased                                |      | (48,009)    | (86,815)  |
| Net cash utilised by investing activities             |      | (18,463)    | (1,342)   |
| Net increase/(decrease) in cash held                  |      | 113,046     | 371,948   |
| Cash at beginning of financial year                   |      | 335,365     | 194,753   |
| Cash at end of financial year                         | 4    | 448,441     | 335,365   |





# FINANCIAL STATEMENTS

## Notes to and Forming Part of the Financial Statements

### For the year ended 30 June 2007

#### NOTE 1. Statement of Significant Accounting Policies

This financial report is a general purpose financial report that has been prepared in accordance with Australian Accounting Standards, Urgent Issues Group Consensus Views and other authoritative pronouncements of the Australian Accounting Standards Board and the requirements of the Associations Incorporation Act (WA) 1987.

The financial report of Western Australian Council of Social Service Inc (WACOSS) as an individual entity complies with all Australian equivalents to International Reporting Standards (AIFRS) in their entirety. WACOSS is an association incorporated in Western Australia under the Associations Incorporation Act (WA) 1987.

The following is a summary of the material accounting policies adopted by the Association in the preparation of the financial statements. The accounting policies have been consistently applied, unless otherwise stated.

#### Basis of Preparation

Western Australian Council of Social Services Inc has prepared financial statements in accordance with the Australian equivalents to International Financial Reporting Standards (AIFRS) from 1 July 2005. In accordance with the requirements of AASB 1: First-time Adoption of Australian Equivalents to International Financial Reporting Standards, adjustments to the accounts resulting from the introduction of AIFRS have been applied retrospectively to 2005 comparative figures excluding cases where optional exemptions available under AASB 1 have been applied. These accounts are the first financial statements of Western Australian Council of Social Services Inc to be prepared in accordance with AIFRS.

The accounting policies set out below have been consistently applied to all years presented.

#### Reporting Basis and Conventions

The financial statements have been prepared on an accruals basis and are based on historical costs and do not take into account changing money values or except where stated, current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for assets.

#### (a) Depreciation

Depreciation of fixed assets is calculated on a diminishing balance basis using rates designed to write the assets off over their estimated useful lives to the entity. Estimates of remaining useful lives are made on a regular basis for all assets.

The following rates of depreciation are applied.

Computer Equipment 40%  
Furniture, Plant & Equipment 7.5%  
Motor Vehicles 22.5%

Plant and equipment is carried at cost or fair value less any accumulated depreciation. The carrying amount of plant and equipment is reviewed annually to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected undiscounted net cash flows which will be received from the assets' employment and subsequent disposal.





# FINANCIAL STATEMENTS

## **NOTE 1. Statement of Significant Accounting Policies (continued)**

### **(b) Cash**

For the purposes of the statement and cash flows, cash includes cash on hand, at bank and on deposit, less bank overdraft.

### **(c) Employee Entitlements**

Provision is made for the Association's liability for employee entitlements arising from services rendered by employees to balance date. Employee entitlements expected to be settled within one year together with entitlements arising from wages and salaries and annual leave have been measured at their nominal amount. Other employee entitlements payable later than one year have been measured at the present value of the estimated future cash outflows to be made for these entitlements.

Redundancy reserve has been created, separate to Accumulated Funds to show the amount that would be payable if WACOSS was required to make all staff redundant.

Contributions are made to employee superannuation funds and are charged as expenses when incurred.

### **d) Revenue**

Revenue from fees rendered for services and subscriptions is recognized when the service is provided.

Interest revenue is recognized on a proportional basis taking into account the interest rates applicable to the financial assets.

Revenue from grants received from Government funding organisations is recognized when received, and is deferred as a liability to the extent that unspent grants are required to be re-paid to the funding organisation.

Capital grants are recognized as non operating revenue.

All revenue is stated net of the amount of goods and services tax (GST).

### **e) Leases**

Lease payments under operating leases are charged as expenses in the periods in which they are incurred.

### **(f) Income Tax**

The organisation believes that the organisation is exempt from income tax under Section 50-5 of the Income Tax Assessment Act 1997.

### **g) Resource Library**

The Association has compiled a resource library which provides information on a wide range of social welfare issues. No capitalized value has been attributed to this library as such costs have been expended when incurred.

# FINANCIAL STATEMENTS

| <b>NOTE 2. Revenue</b>                | <b>2007</b>      | <b>2006</b>      |
|---------------------------------------|------------------|------------------|
|                                       | <b>\$</b>        | <b>\$</b>        |
| <i>Operating activities</i>           |                  |                  |
| Government operating grant            | 417,603          | 403,871          |
| Membership subscriptions              | 83,007           | 81,618           |
| Seminars and consultancy              | 114,441          | 172,880          |
| Project Management                    | 538,630          | 614,352          |
| Sales of directories and publications | 299              | 476              |
| Interest                              | 10,382           | 9,298            |
| Other Income                          | 24,799           | 13,721           |
|                                       | <b>1,189,161</b> | <b>1,296,216</b> |

## NOTE 3. Operating Surplus/Deficit

The surplus/deficit from ordinary activities is arrived at after charging and crediting the following specific items.

### a) Crediting as income:

|                              |        |       |
|------------------------------|--------|-------|
| Interest received            | 10,381 | 9,298 |
| Profit on disposal of assets | 2,894  | 1,785 |

### b) Charging as expense:

|                                     |         |        |
|-------------------------------------|---------|--------|
| Depreciation expense                | 34,658  | 47,319 |
| Provision for employee entitlements | (7,746) | 1,874  |
| Operating lease rentals             | 45,863  | 37,147 |
| Audit services                      | 2,700   | 5,360  |

## NOTE 4. Current Asset - Cash Assets

|                 |                |                |
|-----------------|----------------|----------------|
| Cash on Hand    | 500            | 500            |
| Cash at Bank    | 382,635        | 334,865        |
| Cash on Deposit | 65,276         | 0              |
|                 | <b>448,441</b> | <b>335,365</b> |

a) Cash totalling \$204,151 (2006: \$158,217) is restricted in nature as it represents unspent grant funds existing at year end. These grant funds are received and are committed to the completion of specific programs. Amounts are repayable to the funding organisation to the extent the funds are unspent.

# FINANCIAL STATEMENTS

|  | 2007          | 2006          |
|--|---------------|---------------|
|  | \$            | \$            |
| <b>NOTE 5. Current Asset - Receivables</b> |               |               |
| Trade Debtors                              | 72,480        | 25,558        |
| Less provision for doubtful debts          | (5,133)       | (3,133)       |
| Other grants receivable                    | 9,915         | 32,391        |
|  | <u>77,262</u> | <u>54,816</u> |

## NOTE 6. Non Current Asset

|  |               |                |
|--|---------------|----------------|
| Plant, Equipment and Motor Vehicle at cost | 290,394       | 283,295        |
| Less accumulated depreciation              | (194,159)     | (173,759)      |
|  | <u>96,235</u> | <u>109,536</u> |

## Movements in carrying amounts

|                                      |               |                |
|--------------------------------------|---------------|----------------|
| Balance at the beginning of the year | 109,536       | 141,434        |
| Additions                            | 48,007        | 40,909         |
| Disposals                            | (26,651)      | (25,488)       |
| Depreciation                         | (34,657)      | (47,319)       |
| Balance at the end of the year       | <u>96,235</u> | <u>109,536</u> |

## NOTE 7. Current Liabilities - Payables

|                 |               |               |
|-----------------|---------------|---------------|
| Trade Creditors | 0             | 0             |
| Accruals        | 17,716        | 18,146        |
| Other Creditors | 44,790        | 23,915        |
|                 | <u>62,506</u> | <u>42,061</u> |

## NOTE 8. Current Liability - Income in Advance

|                                |                |                |
|--------------------------------|----------------|----------------|
| Membership received in advance | 42,372         | 3,367          |
| Grants received in advance     | 204,151        | 154,850        |
|                                | <u>600</u>     |                |
|                                | <u>247,123</u> | <u>158,217</u> |

## NOTE 9. Current Liability - Provisions

|                                  |               |               |
|----------------------------------|---------------|---------------|
| Provision for annual leave       | 30,339        | 40,770        |
| Provision for long service leave | 20,235        | 17,550        |
| Other provisions                 | 5,000         | 6,584         |
|                                  | <u>55,573</u> | <u>64,904</u> |

# FINANCIAL STATEMENTS

|  | 2007     | 2006      |
|--|----------|-----------|
|  | \$       | \$        |
| <b>NOTE 10. Cash Flow Information</b>  |          |           |
| a) Reconciliation of net cash by operating activities to surplus from ordinary activities. |          |           |
| Operating (Deficit)/Surplus  | 22,170   | 1,648     |
| Non cash flows in surplus from ordinary activities.  |          |           |
| Grants received for fixed assets   | 0        | 0         |
| Depreciation   | 34,658   | 47,319    |
| Loss/(profit) on disposal of fixed assets  | (2,874)  | (1,785)   |
| Increase/(decrease) in creditors   | 20,445   | (18,521)  |
| Increase/(decrease) in provisions  | (9,330)  | (4,123)   |
| Increase/(decrease) in unexpected grants   | 0        | (8,710)   |
| Increase/(decrease) in income in advance   | 88,906   | (253,639) |
| Increase/(decrease) in receivables   | (22,446) | 20,110    |
| Increase/(decrease) in prepayments   | 0        | 0         |
| Net cash provided/(utilised) in operating activities                                       | 131,509  | (217,701) |

b) The Association has no stand by credit or financing facilities in place.

## NOTE 11. Leasing Commitments

|                         |        |        |
|-------------------------|--------|--------|
| Operating Lease         |        |        |
| Due within 12 months    | 40,932 | 40,932 |
| Due within 12-24 months | -      | 40,932 |
|                         | 40,932 | 81,864 |

# FINANCIAL STATEMENTS

## NOTE 12. Related Parties Information

### a) Board

The following persons served as members of the Board during the year ended 30 June 2007.

Rae Walter – President  
 Chris Hall – Vice President  
 Mark Goerke  
 Zane D'Mello  
 Wayne Stevenson (elected November 2006)  
 Judi St Clair  
 Lyneve Cannon (Resigned September 2006)  
 Steve McDermott  
 Peter Basell (Resigned September 2006)  
 Peter Sirr  
 Angie Paskevicius  
 Mr Joe Calleja  
 Mr Stanley Jeyaraj (Co-opted February 2007)

b) No Board member received remuneration for their services and no Board member or entity associated with a Board member entered into a contract with the Council since the end of the previous financial year.

## NOTE 13. Segment Information

The Association operates in one geographical and industry segment, namely the provision of services to the community service sector in Western Australia.

## NOTE 14. Financial Instruments

### a) Interest Rate Risk

The Association's exposure to interest rate risk, which is the risk that a financial instrument's value will fluctuate as a result of changes in market interest rates and the effective weighted average interest rates on those financial assets and financial liabilities, is as follows:

|                  | Weighted Average<br>Effective Interest |      | Floating Interest<br>Rate |                |
|------------------|--|------|---------------------------|----------------|
|                  | 2007                                   | 2006 | 2007                      | 2006           |
|                  | %                                      | %    | \$                        | \$             |
| FINANCIAL ASSETS |  |      |                           |                |
| Cash on Hand     | -                                      | -    | 500                       | 500            |
| Cash at Bank     | 2.45                                   | 2.45 | 382,635                   | 334,685        |
| Deposit at call  | 5.50                                   |      | 65,276                    | 0              |
|                  |  |      | <u>448,411</u>            | <u>335,365</u> |

# FINANCIAL STATEMENTS

## b) Credit Risk

The maximum exposure to credit risk, excluding the value of any collateral or other security, at balance date to recognised financial assets is the carrying amount, net of any provisions for doubtful debts, as disclosed in the statement of financial position and notes to the financial statements.

The Association does not have any material credit risk exposure to any single debtor or group of debtors under financial instruments entered into by the Association.

## c) Net Fair Values

Methods and assumptions used in determining net fair value.

The net fair values of assets and liabilities approximates their carrying value. No financial assets and financial liabilities are readily traded on organised markets in standardised form. Financial assets where the carrying amount exceeds net values have not been written down as the Association intends to hold these assets to maturity.

The aggregate net fair values and carrying amounts of financial assets and financial liabilities are disclosed in the statement of financial position and in the notes to and forming part of the financial statements.

|  | 2007<br>\$ | 2006<br>\$ |
|--|------------|------------|
| <b>NOTE 15. Accumulated Funds</b>      |            |            |
| Accumulated funds at beginning of year | 114,558    | 212,910    |
| (Deficit)/Surplus for year             | 21,700     | 1,648      |
| Transfer to reserve                    | (21,700)   | (100,000)  |
| Accumulated funds at the end of year   | 114,558    | 114,558    |

## NOTE 16 (a). Redundancy Reserve

|                     |          |        |
|---------------------|----------|--------|
| Opening balance     | 19,977   | 19,977 |
| Transfer to reserve | (19,977) | 0      |
| Closing balance     | 0        | 19,977 |

## NOTE 16 (b). Relocation Reserve

|                     |         |         |
|---------------------|---------|---------|
| Opening balance     | 100,000 | 0       |
| Transfer to reserve | 42,147  | 100,000 |
| Closing balance     | 142,147 | 100,000 |

## NOTE 17. Association Details

The principal place of business of the association is:

2 Delhi Street  
West Perth WA 6005

The number of employees at balance date was 18.







**The Western Australian Council of Social Service Inc.**

**City West Lotteries House**

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