



WACOSS ANNUAL REPORT 2004



WESTERN AUSTRALIAN COUNCIL OF SOCIAL SERVICE INC

Working with you for a just and sustainable society



WACOSS

WACOSS is the peak council of community service organisations and individuals in Western Australia. WACOSS is part of a national network consisting of ACOSS and the State and Territory Councils of Social Service, who assist low income and disadvantaged people, Australia wide.

OUR VISION

WACOSS and our members share a vision of a socially just and sustainable West Australian society where people care for each other and have access to the resources and opportunities necessary for their wellbeing.

OUR MISSION

To achieve our vision of a just and sustainable society WACOSS seeks:

- To be an effective influence on policies that promote the wellbeing of West Australians.
- To contribute to the existence of an effective and vibrant community services sector.
- To contribute to an informed public opinion on social issues.



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This will be my last report to the membership as President as my maximum term comes to an end. On first reflection, one can't help but feel that the hundreds of meetings, phone calls, e-mails and media events over such a lengthy period should have achieved much more. Such a view simply reflects the great expectations one brings to such a job, the enormity of the task at hand and the scarcity of resources available for it. Further reflection, however, reveals that much has happened along the way, even though much remains to be done.

The highlight for me has been seeing items that had been on the WACOSS agenda for long periods of time come to pass. Some of these were: the work of the Homelessness Taskforce and the government's positive response to its recommendations; the review of the government's social services purchasing policies; the completion of the first phase of the Industry Plan; the implementation of an appropriate indexation formula for non-government funding and the commitment to the appointment of a Children's Commissioner. We have also been instrumental in helping to address the accommodation needs of disabled people, to minimise the proposed cuts to a number of health services and continued to raise the need for greater mental health funding. WACOSS' work in the area of sustainable housing has been a major contribution to understanding housing needs. The organisation's work in the Partnerships WA project, along with Curtin University and Philanthropy Australia, is seminal work in better understanding the complexity of the non-profit environment and its relationship to business. Lotterywest needs to be applauded for funding such an initiative.

In the last four years WACOSS has continued to develop its inner process and workings. The Board has been open to ongoing reflection on the way in which it operates and on its role. This has seen an incremental improvement in WACOSS' governance processes and it now has a relatively sophisticated governance structure. Earlier this year, the Board undertook a thorough review of the organisation and implemented changes necessary to the organisations long-term sustainability and effectiveness. The new structure has resulted in more resources being devoted to policy development, membership support and media liaison. WACOSS is now well placed to more effectively engage with its membership through the newly created Policy Councils. The Policy Councils are an exciting innovation and one that is likely to lead to the development of policy positions that are attuned to members' views. It is somewhat frustrating to be leaving at such an exciting time, as there is little doubt that WACOSS is on the eve of a significant developmental phase.



Many challenges remain. In the existing environment it is not easy to create community interest in those issues that WACOSS members and their supporters are passionate about. Citizens often hear confusing and fragmented messages from a variety of interest groups each attempting to get their point of view heard. In such a context, there is a need for non-government organisations and peak bodies to increasingly come together and speak with a common voice. The size and diversity of the sector is one of its great strengths, however it needs to find opportunities for consolidation if it is to maximise on its resources and capacity.

Today non-government organisations form an integral part of the service delivery system of our State. The realisation of just how essential its services are to the people of Western Australia may help the sector develop a new self perception, one that will lead it to self-confident, cooperative and responsible action. The second phase of the Industry Plan is an opportunity for the development of a strategic framework focused on the long-term development and sustainability of non-government, social service organisations. WACOSS has called for a high-level steering committee, with an independent chairperson to oversee this work. Western Australia needs to have a clear plan that will safeguard and further develop its non-government sector. Without such a plan there is every possibility that the stressors currently facing many member organisations will have an irreparable impact on their service capacity. The State cannot afford, either economically or socially, to have a languishing, non-government sector. The second phase of the Industry Plan presents a great opportunity to ensure that this does not happen. It is an opportunity that cannot be missed.

It has been an enormous pleasure representing WACOSS members and their constituents. The great work done by our organisations, in often very difficult circumstances, speaks for itself and requires no justification. The commitment to values of fairness, justice and equity remain relevant and provide an alternative to the individualism of our times. Please accept my heartfelt thanks for providing me with the honour of being WACOSS President; it has truly been a gift.

The job has been made bearable during these past years due to the generous support and friendship provided to me by our current Executive Director, Lisa Baker and, in earlier years, Shawn Boyle. The WACOSS staff both past and present have always been a delight to work with and I am very thankful for their dedication and efforts. Over the last four years WACOSS Board membership has changed substantially, but the Board has always remained strong, clear minded and committed to the mission and values of the organisation. To all Board members, past and present, thank you for your patience and uncompromising support. You have been great to work with and can be proud of what has been achieved and I look forward to what WACOSS will no doubt achieve in the future.



Finally, I would like to express my appreciation for the respect and generosity with which Premier Geoff Gallop, his Ministers and Departmental officers have dealt with WACOSS. The same can be said for the Opposition and other political parties who have always been willing to discuss matters of concern to us. It has been a great pleasure to work with you all.

Wishing WACOSS every future success,

Tony Pietropiccolo
WACOSS President

**BOARD MEMBERS****President** Mr Tony Pietropiccolo**Vice President** Ms Anne Russell-Brown**Ordinary Board Members**

Mr John Gherardi

Mr Cathcart Weatherly

Ms Patricia Langdon

Mr John Knowles

Ms Rae Walter

Ms Jo Buontempo

Ms Vanessa Davies (Joined January 2004)

Ms Marisa Spaziani (Joined May 2004)

Mr Noel Whitehead (Joined May 2004)

Ms Tas Michael (Resigned January 2004)

Ms Lucy Morris (Resigned March 2004)

Ms Sue Ash (Resigned October 2003)

Board Member Attendance at Board Meetings 2003/2004

Mr Tony Pietropiccolo	8
Ms Anne Russell-Brown	7
Mr John Gherardi	10
Mr Cathcart Weatherly	7
Ms Patricia Langdon	7
Mr John Knowles	8
Ms Rae Walter	9
Ms Jo Buontempo	4
Ms Vanessa Davies (From January 2004)	2
Ms Marisa Spaziani (From May 2004)	1
Mr Noel Whitehead (From May 2004)	1
Ms Tas Michael (To January 2004)	0
Ms Lucy Morris (To March 2004)	4
Ms Sue Ash (To October 2003)	1



This year has seen Western Australia lead the country with our economic performance. Traditionally, this has meant good news because it has held the promise of jobs, houses, and security for all. But the reality of our 21st Century economy is that strong economies do not benefit everyone. The labour market today does not deliver full time, fairly paid work for people, and we are seeing the growth of the 'working poor' - that is families where one or both parents may be working but they don't make enough money to cover the basic needs of their families. There is an increasing demand for preventative services at the community level in health, especially mental and dental health, affordable education and training opportunities and public and community housing.

While the economy may be booming, more and more people are being locked out of the benefits of this growth. The so-called "gap between the haves and have-nots" has grown in the last three years. WACOSS needs to make sure that politicians and governments take action before this 'gap' becomes Western Australia's Grand Canyon.

This has been a year of change and growth for WACOSS as we ensure that our resources are aligned to deliver maximum benefits to our members and to low income and disadvantaged Western Australians.

In June we ran the extremely successful WACOSS Bi-Annual Conference "Bring on the Change – New Directions in Community". A wonderful program strongly supported by LotteryWest, government and private sector, the Conference brought together over 300 Western Australians to look at how the community sector is changing, what the 'drivers' are for this change, and debate how change may impact on our community's future. The resolutions from the Conference have been included in the Pre-Budget Submission that we delivered to the State Treasurer in October this year.

We have increased our commitment to social policy and advocacy while maintaining a strong focus on working with the sector to build sustainable community organisations and working with our members to strengthen their involvement with our work.

Our key policy areas have been children, poverty and sector viability. We have worked with agencies from the sector, with business and with government to advocate for the establishment of a Children's Commissioner and with the Office of Children and Young People to develop best practice in consultative techniques for working with children. We have also



run the extremely successfully EmployRight Program for the Department for Community Development to improve child protection practices across agencies in WA. We continue to lobby the government to establish an Anti-Poverty Strategy that covers the State and works to "poverty proof" its policies.

Many of our members will recognise the long-standing commitment that WACOSS has held for the development of an Industry Plan for the Human Services Community Sector in WA. We are delighted to continue this work with peak organisations from the sector and the Department of Premier and Cabinet. The Industry Plan has already delivered to the sector indexation funding and a whole of state government Funding and Purchasing Services Agreement. Stage Two of this Plan has now commenced and we are turning our attention to sector viability issues starting with sector development.

Last week we held the first meeting for the newly established WACOSS Policy Advisory Councils. These three Councils will be focusing on Poverty, Children and Sector Viability. The WACOSS Policy Advisory Councils give WACOSS members from across Western Australia an open door to contribute to policy development by providing advice directly to the Executive Director of WACOSS.

WACOSS has delivered some remarkable outcomes with the sector, business and government support over the past twelve months. But for me, the most rewarding outcome of all is the creation of our fantastic team of talented and passionate people. I am proud that they have been attracted to our organisation, and that they chose to work for precious little in financial reward – but hopefully, huge personal reward.

I would also like to thank the Board and members of WACOSS for their support over the last twelve months. In particular, I thank the WACOSS President, Tony Pietropiccolo for his advice, support and critical thinking. After 6 years on the Board of WACOSS, 4 of these as our President, Tony has completed his term with WACOSS.

Bring on the New Year.....it's going to be a big one!

Lisa Baker
Executive Director



CURRENT STAFF

Ms Lisa Baker – **Executive Director**

Ms Lanie Chopping **Team Leader – Social Policy**

Ms Wendy Lamotte – **Team Leader – Member and Sector Development**

Ms Trena Buncle – **Senior Policy Officer** (Began 12 months leave without pay February 2004)

Ms Erin Gauntlett – **Senior Policy Officer**

Ms Zoe Warwick – **Project Officer – EmployRight**

Ms Lyn Levy – **Project Officer – Emergency Relief Sector Support**

Ms Natalie Hunt – **Policy Officer**

Ms Sara Clark – **Policy Officer**

Mr Phillip Torrisi – **Executive Support Officer**

Auditor – Horwath Perth

Hon Solicitors – Gibson & Gibson



Social Policy

WACOSS seeks to be a positive influence on policies that promote the wellbeing of West Australians. We do this by developing sound social policy through research and consultation with our constituencies, providing forums such as conferences and seminars to debate issues, establishing formal advisory committees and working parties and by developing strategic policy alliances and partnerships.

This in turn gives WACOSS representatives the policy material to provide quality advice to decision-makers and advocate on the interests of low income and disadvantaged people and the agencies who help them.

As there are a limitless number of social issues requiring attention in the community services sector, WACOSS prioritises our policy issues according to sector demand, member feedback and Board direction. Our current priority policy areas are Sector Viability, Poverty and Children's issues. To improve consultative mechanisms in these areas WACOSS will be establishing three Policy Advisory Councils in late 2004.

Highlights of 2003/2004 have included:

State Pre-Budget Submission

WACOSS provides an annual submission to the State Government regarding the Non-Government Human Service Sectors' assessment of where social expenditure and support is most needed by the people of WA. Our 2004/05 submission, provided in December 2003 was the result of extensive consultation with peak and other key organisations throughout WA. A range of recommendations, including the introduction of a State Indexation Policy, were well received and implemented by Government.

WACOSS Conference 2004 - "Bring on the Change: New Directions in Community"

The bi-annual WACOSS Conference was an acclaimed success with around 300 participants attending the two-day event in June 2004 followed by a State-wide Broadcast over the Telecentre Network. Keynote Speakers included Peter Garrett (ex-Chair Australian Conservation Foundation), Robert Fitzgerald (Chair National Not-For-Profit Roundtable), Michael Raper (Welfare Rights Sydney, ex-ACOSS President), Andrew McCallum (ACOSS President), Peter Yu (Aboriginal Housing and Infrastructure Council) and Fred Chaney (Reconciliation Australia).

Social Policy Forums

WACOSS conducts a range of educative and consultative forums to improve awareness of social issues and assist the community to have input to these agendas. Forums conducted this year include:

- Children's Commissioner Consultation Forum
- WACOSS Emergency Relief Agencies' Forum held every month
- Emergency Relief State Networking Day
- Emergency Relief Agencies' Forum, held monthly throughout the year.
- Regional, Rural and Remote Agencies' Networking Day
- Indigenous Agencies' Networking Day
- Indigenous Disabilities Network x 2 Forums
- WA Peaks Forum x 4 (Forum occurs bi-monthly)
- Charities Bill 2003 – Consultation
- Non-Government Human Services Industry Plan Sector Consultation (Metropolitan)
- Non-Government Human Services Industry Plan Sector Consultation (Regional Telecentre Broadcast)

A new series of Social Policy Seminars will commence for 2004/05, including the "Window on Economics" series and the "Perspectives on Welfare Reform" sessions.

Submissions to Government Inquiries and Consultations

WACOSS provides an advocacy role for the community services sector and disadvantaged West Australians. In addition to the range of advocacy strategies undertaken such as campaigns, letter writing and liaison with decision-makers WACOSS makes submissions to Government inquiries.

Submissions provided this year include:

- Appearance before the Senate Poverty Inquiry
- Submission to Government on the Lobbying, Advocacy and Disclosure Bill 2003
- Submission to the Australian Taxation Board Consultation on *Charities Bill 2003*
- Submission to Select Committee on Advocacy for Children (establishment of a Children's Commissioner)
- Submissions (x3) to the Non-Government Human Services Industry Plan
- Submission to Government on Parental Responsibility Orders
- Submission on Implementing the Sustainability Code of Practice for Government Agencies



Representation on Government Committees

A key policy activity for WACOSS is representation of the community services sector and disadvantaged West Australians on Government committees. Key committee work for 2003/04 included:

- Department for Community Development Funding Reform Project Steering Committee & Working Groups
- Department for Community Development New Service Agreements – Insurance Provision Requirements
- Strong Families Interagency Committee
- Children & Young People in Care Advisory Committee
- Early Years Strategy
- State-wide Strategic Committee for Children of Parents with Mental Illness
- Community Services Industry Award (Judging Panel)
- Inter-agency Committee on Child Protection
- Non-Government Human Services Industry Plan – Stage 1
- Non-Government Human Services Industry Plan – Indexation Sub-Committee
- Non-Government Funding Implementation and Monitoring Committee
- Ministerial Housing Advisory Committee
- Emergency Relief State Advisory Committee (Commonwealth Department of Family and Community Services)
- Energy Reform Consumer Forum
- “Covering WA” (Disability Services Commission)
- Dental Advisory Committee
- Lotterywest Emergency Relief Advisory Group
- Working Party on the Animal Cruelty Connection (convened by the Department of the Premier and Cabinet)
- “Dialogue with the City” (coordinated by the Department of Planning and Infrastructure)
- Ministerial Consumer Advisory Council
- State Training Board Sub-Committee on Not-for-Profit Training
- CREDO (Regional Development)
- Building Service Models for a Stronger Carnarvon
- Department of Justice Re-entry Program
- Department of Justice – Community Reference Group

WACOSS also participates in a range of other non-government committees; these include groups such as the WA Collaboration (a coalition of agencies working in the Sustainability area).

Policy Papers

WACOSS produces a range of research and discussion papers as a key component of our policy development work. Papers produced this year include:

- Poverty Indicators – A summary of other jurisdictions.
- Women and Poverty in WA
- Conversations with Children: a Guide to accessing 9 12 yr olds in settings other than mainstream for consultation.
- Housing and Social Sustainability: Phase 2 Report
- Impact of DCD Membership Allowance Removal
- Conversations with Children: Teacher led workshops for 9 – 12 year olds.
- WACOSS work and progress in the Children's Policy area.

Capacity Building in the Emergency Relief Sector

In addition to our support of the Emergency Relief (ER) Agencies Forum, WACOSS provides a range of project-based support programs for the ER sector in WA. Our work in this area during 2003/04 included:

Emergency Relief Sector Support Project

This Lotterywest supported project has provided a range of support, training and resources to the ER sector over the last 3 years. The project is due for completion in September 2004 and will release a manual of Best Practice to assist the sector to improve the quality of services provided throughout the State.

Emergency Relief Volunteer Learning and Development Project

This project supported by the Department of Family and Community Services was developed to provide ER agencies with the resources and skills to train the many volunteers working in this sector. To achieve the project objectives, two main activities were undertaken:

- The development and production of a training manual to assist agencies to train volunteers working in emergency relief services; and
- The design and delivery of a series of 'train the trainer' sessions specific to the needs of emergency relief services.



Over 100 training manuals were produced and distributed to participating agencies with 13 "Train the Trainer" workshops delivered in 10 locations to 89 people who participated in the two-day training sessions. WACOSS hopes to secure resources to continue this program in 2005.

Supporting the ER Sector In 2004/05

A range of activities will be completed in early 2004/05, including:

- Update and re-print of the Western Australian Emergency Relief Agencies Referral Directory and conversion to web-based directory.
- Production of a Governance package (video and training book) for ER agencies.
- Training Needs Analysis of the ER sector in WA.

**MEDIA INTERVIEWS 2003/2004**

DATE	OUTLET	ISSUE
7/7/03	The West Australian	Welfare query on housing tax perk.
11/7/03	The Voice	WACOSS urge a broad review of incentives.
24/7/03	The West Australian	WACOSS launches little black book
		Charities hurting – report. Donation pool
		shrinks in tough economic climate.
Aug 03	The West Australian	\$1.3m to bail out poor. Relief agencies pay
		bills to keep gas, power, water connected.
9/8/03	The West Australian	Face of Perth. Key players talk up future.
18/9/03	Channel 2 News	Health Cuts
18/9/03	Channel 9 News	Health Cuts
18/9/03	Channel 10 News	Health Cuts
18/9/03	The West Australian	Health Cuts
Sept 03	Scoop Magazine	Making a Difference – How and why
		community groups and volunteers are
		making a difference
11/10/03	The West Australian	Health Cuts and Government accountability
13/10/03	Channel 7	Anti -Poverty Week
13/10/03	Channel 10	Anti -Poverty Week
13/10/03	Channel 2	Anti -Poverty Week
13/10/03	ABC Radio	Anti -Poverty Week
14/10/03	The West Australian	National Anti Poverty Week - One in nine
		lives in Poverty
29/10/03	Channel 2 News	Payments to Electoral Candidates – Health
		Cuts
Oct 03	Western Power – Power People	Emergency Relief – Western Power
		increasing donations by \$20,000 to \$50,000
1/11/03	The West Australian	Water Concessions
8/11/03	The West Australian	Gallop: 1000 days. Bricks weigh on words of
		pride – The Premier has his work cut out in
		the next 470 days.
29/11/03	The West Australian	Giving while living on rise in Australia.
		Shared Vision, Shared Benefits report.
4-	Business News	Business, charities find third way –
10/12/03		Partnerships WA
5/01/04	6PR Graham Mabury	Labour's plan to give casual workers sick
		and holiday pay.
12/1/04	The West Australian	Parents dig deep as students head back.
		WACOSS said ER networks usually
		experienced an increase in calls for
		assistance from parents at this time of year.
12/1/04	SKY News	Fire in John Forrest National Park destroyed
		the shelter of some squatters.
		Squatters cannot be counted because they
		do not fill out census forms.
14/1/04	The West Australian	Income Divide grows: ATO – WACOSS
		aware of growing inequalities of income for
		some time
21/1/04	The West Australian	Welfare Seekers turned away – Stretched
		agencies call for action as poverty deepens.
27/1/04	The West Australian	Public Housing tops urgent list – WACOSS
		puts housing at the top of the urgent needs
		in WA
3/2/04	Channel 7 Today Tonight	Criminals who still get the dole

11/2/04	Channel 2 ABC News	Job growth in WA
2/3/04	Channel 7 Today Tonight	Taxation
26/3/04	ABC Radio	What to do with the extra \$231 million a year WA set to pocket from latest Federal Grants process
1/4/04	The West Australian	Poverty levels exaggerated
16/4/04	The West Australian	Builder Reject Subi home plan
17/4/04	The West Australian	Community Housing in Subiaco
28/4/04	Channel 2 News	Poker Machines
29/4/04	96FM	Poker Machines
29/4/04	Nova	Poker Machines
29/4/04	94.5	Poker Machines
29/4/04	The West Australian	Poker Machines
29/4/04	ABC Northwest WA – Karratha Afternoon Radio	The responsibility of being a board member at a local community organization.
4/5/04	Channel 10 News	Premier's Media Release – Freeze on State Government charges to benefit families
4/5/04	Channel 2 News	Premier's Media Release – Freeze on State Government charges to benefit families
4/5/04	ABC Radio	Premier's Media Release – Freeze on State Government charges to benefit families
4/5/04	The West Australian	Premier's Media Release – Freeze on State Government charges to benefit families
4/5/04	96FM	Premier's Media Release – Freeze on State Government charges to benefit families
4/5/04	Channel 9	Premier's Media Release – Freeze on State Government charges to benefit families
4/5/04	6PR	Premier's Media Release – Freeze on State Government charges to benefit families
5/5/04	6NR	Premier's Media Release – Freeze on State Government charges to benefit families
6/5/04	6PR	State Budget
7/5/04	The West Australian	State Budget
12/5/04	Channel 7	Federal Budget
12/5/04	Channel 9	Federal Budget
12/5/04	GWN	Federal Budget
12/5/04	6PR	Federal Budget
19/5/04	Channel 9	Children's Commissioner – Children in Foster Care
20/5/04	The West Australian	In 2002, Gallop rejected calls for a children's commission – 18 months is a long time in politics – Backflip on Child protection
18/06/04	The West Australian	WACOSS Conference 2004
28/06/04	ABC Radio News	National Housing Summit
28/06/04	ABC Regional Radio	Baby Bonus

WACOSS ORAGANISATIONAL DEVELOPMENT SERVICES

*Working in partnership to build strong, well managed, well governed
Not-For-Profit organisations in Western Australia.*

Background

Since 1996 WACOSS has identified a critical and continuing gap in the provision of management and organisational development services aimed at building the capacity of not-for-profit community service organisations in Western Australia.

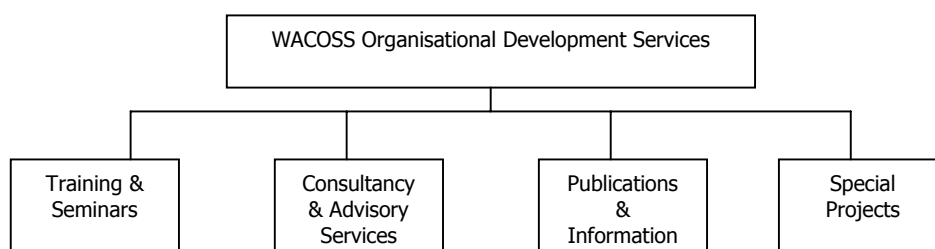
With the increasingly litigious nature of our society and other increased time and financial demands on our community organisations, the need for additional support has become more evident over recent years. Without practical help such as the provision of training and information resources that are relevant and affordable to community groups, the viability and effectiveness of these organisations is threatened.

WACOSS Organisational Development Services offers seminars, training, consultancy and publications and facilitation services at a fraction of any commercial equivalent.

The 2003/2004-Year

2003/2004 has been exciting and challenging. This year saw the team continue to broaden its regional and metro training delivery and substantially develop the consultancy services.

Activities



Training and Seminars

During 2003/2004 62 publicly accessible training events were held. Over half of these were conducted in regional areas. These sessions attracted over 1000 participants, 350 from regional areas.



The training topics delivered included:

- ✓ *Effective Supervision and Leadership*
- ✓ *Beyond Survival: Fundraising for the Future*
- ✓ *Building Partnerships with Business*
- ✓ *Leadership Development*
- ✓ *Management Committees and Organisational Governance*
- ✓ *Marketing Your Organisation*
- ✓ *Risk Management*
- ✓ *Running Useful AGM's and Effective Meetings*
- ✓ *Successful Submission Writing*
- ✓ *The Strategic Edge – Strategic Planning for a Bright Future*

A summary of our feedback and evaluation forms showed:

- 94% of participants rated our seminars as excellent or very good
- 82% of participants rated our ability to meet their expectation as Excellent/Very good.

Consultancy and Advisory Services

Another major activity is the support and consultancy services offered to Not-For-Profit Groups.

During 2003/2004 we provide consultancies in the areas of:

- Strategic planning
- Business planning
- Team development
- Facilitation of planning sessions
- Governance/committee development training and projects
- Policy and procedure manual development
- Tailored training programs



Special Projects

During 2003/2004 WACOSS Organisational Development Services was involved in the delivery of four special projects designed to build the capacity of the Not-For-Profit Sector.

Partnerships WA

This LotteryWest initiative commenced in 2002 and completed in 2003. It provided research into business community partnerships activities in WA. The aims of this project were:

- The development of models to assist the formation of business community partnerships.
- Build collaboration between organisations and initiatives in Western Australia that seek to improve the quality of life for Western Australians by fostering business community partnerships.

Creative Volunteering

WACOSS in partnership with Community Arts Network of WA and Edith Cowan University – Museum of Childhood, won a tender provided by Regional Arts Australia to deliver 6 Nationally Accredited packages for volunteer organisations across regional Western Australia. The packages were:

- ✓ Carry Out Business Planning
- ✓ Network within Communities
- ✓ Undertake Marketing
- ✓ Working With Collections
- ✓ Develop Funds And Resources
- ✓ Plan and Program Events



Community Management Leadership Development Program

In September 2003 we were very proud to launch a community business partnership between WACOSS and MODAL, a leading management and organisational development company.

This partnership has produced the first nationally accredited diploma of business targeted to community managers. The initiative "Community Management and Leadership Development Program" has been made possible (cost accessible) through MODAL corporate citizenship, who are providing their time free of charge to the project.

EmployRight

In partnership with the Department of Community Development WACOSS Organisational Development Services was also involved in the delivery of the EmployRight project. Twenty-one EmployRight workshops were held during the year, 13 of these held in regional areas throughout the State.

The EmployRight initiative has established a range of invaluable management tools to assist community organisations with essential world's best practice knowledge in recruitment, screening, selection, staff management and creating child safe organisations.

The EmployRight initiative includes;

- Training
- Shelf resource with video for Boards and induction
- Follow up help line support service
- Website

The help-line has had regular use fulfilling its intended purpose with an average of 25 contacts per week.

The website is receiving an average of 960 hits per month and over 22 training seminars have been held throughout the state.

The support of grass-roots workers and agencies Statewide has been invaluable, as has the ongoing support from the State Government in acknowledging the complex nature of this work and continuing to support the work of the project. WACOSS is working with the community and government to determine the next phase of this valuable project.



Some Special Thankyous

WACOSS Organisational Development Services would like to take this opportunity to thank two of our partner organisations for their support over the past year.

MODAL a leading Australasian management and organisational development company. MODAL have extended their purpose of "*to create value in Australasian businesses by improving the performance of people, teams and organisations*" to the community sector by generously donating their time to deliver the Community Management and Leadership Development Program. Thankyou.

Mr Tim Atterton and the The BankWest Entrepreneurship and Business Development Unit, Curtin Business School. Tim and his team at Curtin have been extremely generous in their support by making training venues available. Thankyou.

A glance at the coming year...

The year ahead is exciting and full of potential. We have an extensive training program planned, the development of several new training programs, many consultancy projects underway or ready to commence and are working on the establishment of several new special projects.



SOCIAL SERVICE ORGANISATION

ACOSS
ACTCOSS
Adoption Jigsaw WA Inc
Adoption Research & Counselling Service
Adra Care
Advocacy South West Inc
Advocare Inc
Agencies for South West Accommodation
Albany Youth Support Association Inc
Allambee Counselling Incorporated
Amputees in Action Inc
ANAWIM
Anglicare South Bunbury Diocesan
Anglicare WA
Armadale Community Family Centre
Armadale Home Help Service for the Aged and Disabled
Armadale Information & Referral Centre
Association For Services to Torture & Trauma Survivors
Association Of Civilian Widows Inc
Aust Inst Of Welfare & Community Workers
Australian Association Of Social Workers
Australian Assoc of Occupational Therapists
Australian Breastfeeding Association
Australian Red Cross
Avon Youth Services
Balga Detached Youth Work Project of the Balga Presbyterian Church
Balga Job Link
Bassendean Youth Service
Bay of Isles Community Outreach Inc
Bayswater Extended Community Help Organisation Inc
Bluesky Group Inc
Boogurlarri Community House
Brockman House Inc.
Bunbury Domestic Violence Action Group
Burdekin - Youth In Action
C-BERS Services
Calvary Youth Services Mandurah Inc
Canteen WA
Carnarvon Family Support Service Inc
Catholic Migrant Centre
Catholic Outreach
Centacare Family Services - Geraldton
Central Agcare Family Counselling
Central West College of TAFE Human Services
Centrecare Inc
Cerebral Palsy Association of W.A.
Chrysalis Support Services Inc.
Citizens Advice Bureau of WA Inc
City Housing
City of Bayswater Neighbourhood Centre
City of Cockburn Community Social Services
City of Melville Community Development Services
City of Wanneroo Financial Counselling
CLAN Midland
CLAN WA Inc
Coeliac Society of WA Inc
Collie Family Centre
Communicare
Community Development Services (City of Joondalup)
Community Housing Coalition Of WA
Community Legal Centres Association (WA) Inc
Community Midwifery WA Inc
Community Vision
Continence Advisory Service
Co-Scope Joblink
Council of DSC Funded Agencies
Crosslinks Incorporated
Crossways Community Services
Curtin University - Dept of Social Work
Cystic Fibrosis Assoc of WA
Development Disability Council of WA Inc
Diabetes Australia
Eastern Metropolitan Community Housing Association
Eastern Region Domestic Violence Prevention Council
Eastern Region DV Services Network - Koolkuna
Ebenezer Homes (Inc)
Epilepsy Association of WA
Equestrian Federation of Australia WA Branch Inc
Escare Inc Family Support & Youth Service
Esperance Crisis Accommodation Service
Fairbridge Western Australia Inc
Financial Counsellors Resource Project
Foothills Information & Referral Service
Forrest Personnel Inc
Foster Care Association of WA Inc
Foundation for Information Radio of WA Inc
FPWA (Formerly Family Planning Western Australia)
Frank Konecny Community Centre
Fremantle Housing Association
Fusion Australia Ltd
Gay and Lesbian Community Services of WA
Genetic Support Council WA
Geraldton Region Community Education Centre
Geraldton Resource Centre Inc
Golden Mile Family Support Development Unit
Goldfields Individual And Family Support Association
Goldfields Womens Health Care Centre
Gosnells Community Legal Centre Inc
Granny Spiers Community House (Inc)
Great Mates Ltd
Greenfields Family & Community Centre
Headwest - Head Injured Association of WA Inc
Health Consumers' Council WA Inc
Hepatitis Council of WA Inc
Herdsman Neighbourhood Centre Assoc
Homestead The - Beldon - a division of Saintscafe Ltd
HOPE (Helping Out People Everywhere) Inc
HTTB (Inc)
I D Entity WA
In Town Lunch Centre Inc
Incest Survivors Assoc Inc
Injury Control Council of WA
Italian Senior Citizens Association Of WA
Italo-Australian Welfare and Cultural Centre
Jewish Community Services of WA Inc
Jobs South West
Joondalup Youth Support Services Inc
Kalamunda Community Care (Inc)
Karijini Counselling Service
Katanning Regional Emergency Accommodation Centre Inc
Kidlink Early Intervention Program Inc
Kids Help Line
Knights of the Southern Cross
Koondoola and Girrawheen Youth Inc (Streetwork)
Learning Centre Link
Living Stone Foundation T/A Lifeline
Local Information Network Karratha Inc
Lone Parent Family Support Service - Birthright
Lupus Group of WA
Mandurah Home and Community Care
Margaret River Community Resource Centre Inc
Marninwarntikura Fitzroy Women's Shelter
Maylands Meeting Place
McFarlane House Learning Centre Inc
Meerilinga Young Children's Foundation
Melville Cares Inc



Men's Advisory Network
Mercy Community Services Inc
Metropolitan Migrant Resource Centre
Midland Women's Health Care Place
Midvale Neighbourhood Centre - Shire of Mundaring
Midwest Community Living Association
Midwest Family Support Association
Midwest Men's Health Inc
Milligan Foundation Housing Association
Milliya Rumurra Association
Mission Australia
Moora Youth Group
Multicultural Services Centre of WA
NASCHA Inc
NCOSS – NSW Council of Social Service
New Life Welfare (WA) Inc
Newman Neighbourhood Centre
Ngala Family Resource Centre
Ngunga Womens Group
Nintirri Centre (Inc)
Noongar Alcohol and Substance Abuse Services WA
Northcliffe Family Centre
Northern Districts Community Support Group
Northern Suburbs Employment Guidance Service Inc
NTCOSS
Orana House
Padbury Education & Child Care Centre Ltd
Paraburdoo / Tom Price Youth Support Association
Parent Adolescent Counselling Service
Parents Without Partners WA (Inc)
Parkerville Children's Home Inc
Peel Youth Programme Inc
People With Disabilities WA Inc
Perth Asian Community Centre
Perth Inner City Youth Services
Pilbara Community Legal Service Inc
Playgroup WA Inc
QCOSS
Relationships Australia Western Australia Inc
Resource Unit Children With Special Need
Roberta Jull Community Care Association
Ruah Community Services (WA) Ltd
SACOSS
Safecare
Salvation Army - Crossroads West
Salvation Army Geraldton - Family Crisis Centre
Salvation Army Social Services
Sandalwood Family Centre
SCALES Community Legal Centre
Schizophrenia Fellowship Of Western Australia
Secret Harbour Counselling Service
SES Volunteer Association of WA (Inc)
SIDS and KIDS Western Australia Inc
Somali Community Association Inc of Western Australia
South City Housing Inc
South East Metropolitan Youth Action
South East Regional Support Inc
South Lake Ottey Family & Neighbourhood Centre
South West Aboriginal Medical Service
South West Counselling Inc
South West Emergency Care Inc
Southcare Inc
Southern Agcare
Southside Care
Spina Bifida Association of WA Inc
St Patrick's Community Support Centre
St Vincent de Paul Society WA Inc
Starick Services Inc
STAY - Short Term Accommodation for Youth
Student Association South West Inc
Sussex Street Community Law Service

Sustaining Settlements Inc
Swan Emergency Accommodation Inc
Swan TAFE - Midland
Tenants Advice Service
The Aged Persons Support Service (Inc.)
The Cancer Council WA
The Gowrie WA Inc
The Samaritans Inc
Town of Vincent
Uniting Care
Valued Independent People Inc
VCOSS
Victoria Park Youth Accommodation Inc
Volunteer Taskforce Inc
Volunteering Western Australia
WA AIDS Council
WA Association for Mental Health
WA Community Advocacy Group on Mental Health Service
WA Deaf Society Inc
WA Federation of Sexual Assault Services
WA Network Of Community Based HCS
WA No Interest Loans Network Inc
WA Police Legacy (Inc)
WA School Canteen Assoc Inc
WANADA WA Network of Alcohol & Other Drug Agencies
Wanneroo Employment Skills Training Network Inc
Wanslea Family Services
Waratah Support Centre
Warren Blackwood Personnel
Welfare Rights & Advocacy Service
Westerly Family Centre Inc
Wheatbelt Agcare Community Support Services Inc
Wickepin District Resource & Telecentre
WISH Western Institute of Self Help
Women's Council for Domestic Family & Violence Services (WA)
Women's Electoral Lobby WA
Womens Health Resource Centre
Wyndham Family Support Inc
Yahnging Aboriginal Corporation
YMCA of Perth Inc
Yorganop Child Care Aboriginal Corporation
Youth Affairs Council of WA
Youth Focus
Youth Involvement Council
Youth Legal Service

ASSOCIATE ORGANISATIONAL MEMBERS

Artists Foundation of WA The
Centrelink
Community Work Support Unit
DCD - East Perth
Dept of Family & Community Services
Dept of Health & Ageing
South Coast Regional Initiative Planning Team

INDIVIDUAL MEMBERS

Affleck R K
Aizlewood Julie
Andrews Ian
Annear Diane
Bacon Violet
Cake Myra
Creed Helen
Davies Larry
Davies Vanessa
Diamond Susan
Gay Thornton
Gibson & Gibson
Godfrey Lindy
Gregory Ross
Halford Alan
Harding Noel
Harries Maria
Herft Yvonne
Ife Jim W (Dr)
James Colin
Laing Gail
Leitmann Sabina
Morris Lucy
Murray Kaye
Penter Colin
Robertson Doug
Ruth Eversley
Sirr Peter
Smith Daniel
Terry Robin
Vincent Karen
Vlok Liz
Walker Alex
Webber Ruth
White Ann

ASSOCIATE INDIVIDUAL MEMBERS

Brown Clive
Edwards Hon Dr Judy Mary
Ellery Sue
Gallop Geoffrey Dr
Keys Julian
McHale Sheila MLA
Pratt Hon Louise Clare
Travers Hon Kenneth
Watson Hon Giz
Wood Gavin

HONOURARY LIFE MEMBERS

Terry Coughlin
F S Cross OBE JP
B Harper-Nelson
Moiray Raynor
Anne Sinclair
Sir Thomas Wardle (Deceased)



**WACOSS WISHES TO FORMALLY THANK THE FOLLOWING PEOPLE
FOR THEIR SUPPORT DURING 2003/2004**

Major Supporters

Department for Community Development
Department of Premier & Cabinet
Lotterywest

Other Supporters

MODAL
Display Print
Western Power
Enterprise Care Not for Profit Services Pty Ltd
Workplace Relations & Management Consultants (WRMC)
Department of Training and Employment
Department of Family & Community Services
Department of Consumer & Employment Protection
Department of Local Government & Regional Development
The BankWest Entrepreneurship and Business Development Unit, Curtin Business School

Academic Partners

Centre for Social Research in Social Change & Social Equity, Murdoch University
Centre for Social Research, Edith Cowan University
Curtin School of Business
Curtin School of Humanities



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WACOSS FINANCIAL STATEMENTS 2004



WESTERN AUSTRALIAN COUNCIL OF SOCIAL SERVICE INC



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STATEMENT BY MEMBERS OF THE BOARD

In the opinion of the committee the financial report as set out on pages 5 to 14:

1. Presents fairly the financial position of Western Australian Council of Social Service Inc, as at 30 June 2004 and its performance for the year ended on that date in accordance with Australian Accounting Standards, mandatory professional reporting requirements and other authoritative pronouncements of the Australian Accounting Standards Board.
2. At the date of this statement, there are reasonable grounds to believe that Western Australian Council of Social Service Inc. will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Board and is signed for and on behalf of the Board by:


Tony Pietropiccolo
President


John Knowles
Chair Finance Committee

Dated this 11th day of November 2004.

**Independent audit report to members of the
Western Australian Council of Social Services Incorporated****Scope***The financial report and committee members' responsibility*

The financial report comprises the statement of financial performance, statement of financial position, statement of cash flows, accompanying notes to the financial statements, and the board members' declaration for the Western Australian Council for Social Services Incorporated ("**the association**"), for the year ended 30 June 2004.

The association's board members are responsible for the preparation and true and fair presentation of the financial report. This includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the financial report.

Audit approach

We conducted an independent audit in order to express an opinion to the members of the association. Our audit was conducted in accordance with Australian Auditing Standards, in order to provide reasonable assurance as to whether the financial report is free of material misstatement. The nature of an audit is influenced by factors such as the use of professional judgement, selective testing, the inherent limitations of internal control, and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected.

We performed procedures to assess whether in all material respects the financial report presents fairly, in accordance with Accounting Standards and other mandatory financial reporting requirements in Australia, a view which is consistent with our understanding of the association's financial position, and of its performance as represented by the results of its operations and cash flows.

We formed our audit opinion on the basis of these procedures, which included:

- examining, on a test basis, information to provide evidence supporting the amounts and disclosures in the financial report, and
- assessing the appropriateness of the accounting policies and disclosures used and the reasonableness of significant accounting estimates made by the board members.

While we considered the effectiveness of management's internal controls over financial reporting when determining the nature and extent of our procedures, our audit was not designed to provide assurance on internal controls.



Independence

In conducting our audit, we followed applicable independence requirements of Australian professional ethical pronouncements.

Audit Opinion

In our opinion, the financial report presents fairly, in accordance with applicable Accounting Standards and other mandatory financial reporting requirements in Australia, the financial position of the Western Australian Council for Social Services Incorporated as at 30 June 2004 and the results of its operations and its cash flows for the year then ended.

Dated the 11th day of November 2004.

HORWATH PERTH
Chartered Accountants

A G BEVAN
Partner



STATEMENT OF FINANCIAL PERFORMANCE

FOR THE YEAR ENDED 30 JUNE 2004

	NOTE	2004 \$	2003 \$
Revenue from ordinary activities	2	1,403,900	1,042,684
Employee expenses		(726,909)	(671,247)
Depreciation expenses	3	(20,122)	(18,149)
Lease expense	3	(49,173)	(39,882)
Project and consultancy expenses		(254,027)	(50,661)
Development expenses		(54,040)	(7,190)
Travel expenses		(40,149)	(18,839)
Administrative expenses		(258,871)	(248,227)
Surplus/(Deficit) from ordinary activities		609	(11,511)
Net change in equity for year		609	(\$11,511)



STATEMENT OF FINANCIAL POSITION

AS AT 30 JUNE 2004

	NOTE	2004	2003
		\$	\$
CURRENT ASSETS			
Cash assets	4	194,753	343,962
Receivables	5	107,146	77,063
Prepayments		565	6,768
TOTAL CURRENT ASSETS		<u>302,464</u>	<u>427,793</u>
NON CURRENT ASSETS			
Plant and Equipment	6	71,499	64,710
TOTAL NON CURRENT ASSETS		<u>71,499</u>	<u>64,710</u>
TOTAL ASSETS		<u>373,963</u>	<u>492,503</u>
CURRENT LIABILITIES			
Payables	7	70,700	93,333
Unexpended grants		-	4,510
Income in advance	8	125,416	138,197
Provisions	9	48,843	128,068
TOTAL CURRENT LIABILITIES		<u>244,959</u>	<u>364,108</u>
TOTAL LIABILITIES		<u>244,959</u>	<u>364,108</u>
NET ASSETS		<u>\$129,004</u>	<u>\$128,395</u>
EQUITY			
Accumulated surplus	15	129,004	128,395
		<u>\$129,004</u>	<u>\$128,395</u>



STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 30 JUNE 2004

	NOTE	2004 \$	2003 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from Government		358,417	359,919
Receipts from members		100,947	89,193
Interest received		13,539	10,817
Receipts from services projects and other income		881,456	662,831
Payment to suppliers and employees		(1,478,824)	(1,016,799)
Net cash provided/(utilised) by Operating activities	10	<u>(124,465)</u>	<u>105,961</u>
CASH FLOW FROM INVESTING ACTIVITIES			
Fixed assets purchased		(24,744)	(1,499)
Net cash utilised by investing activities		<u>(24,744)</u>	<u>(1,499)</u>
Net increase/(decrease) in cash held		(149,209)	104,462
Cash at beginning of financial year		343,962	239,500
Cash at end of financial year	4	<u>194,753</u>	<u>\$343,962</u>



FOR THE YEAR ENDED 30 JUNE 2004

NOTE 1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

This financial report is a general purpose financial report that has been prepared in accordance with Australian Accounting Standards, Urgent Issues Group Consensus Views and other authoritative pronouncements of the Australian Accounting Standards Board.

The financial report covers Western Australian Council of Social Service Inc (WACOSS) as an individual entity. WACOSS is an association incorporated in Western Australia under the Associations Incorporation Act (WA) 1987.

The financial statements have been prepared on an accruals basis and are based on historical costs and do not take into account changing money values or except where stated, current valuations of non-current assets. Cost is based on the fair values of the consideration given in exchange for assets.

The following is a summary of the material accounting policies adopted by the Association in the preparation of the financial statements. The accounting policies have been consistently applied, unless otherwise stated.

(a) Depreciation

Depreciation of fixed assets is calculated on a diminishing balance basis using rates designed to write the assets off over their estimated useful lives to the entity. Estimates of remaining useful lives are made on a regular basis for all assets.

The following rates of depreciation are applied.

Computer Equipment 40%
Furniture, Plant & Equipment 7.5%
Motor Vehicles 22.5%

Plant and equipment is carried at cost or fair value less any accumulated depreciation. The carrying amount of plant and equipment is reviewed annually to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected undiscounted net cash flows which will be received from the assets' employment and subsequent disposal.

(b) Cash

For the purposes of the statement and cash flows, cash includes cash on hand, at bank and on deposit, less bank overdraft.



FOR THE YEAR ENDED 30 JUNE 2004

NOTE 1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(c) Employee Entitlements

Provision is made for the Association's liability for employee entitlements arising from services rendered by employees to balance date. Employee entitlements expected to be settled within one year together with entitlements arising from wages and salaries and annual leave have been measured at their nominal amount. Other employee entitlements payable later than one year have been measured at the present value of the estimated future cash outflows to be made for these entitlements.

Provision for redundancy is made in accordance with the redundancy provisions of the Social and Community Services Award.

Contributions are made to employee superannuation funds and are charged as expenses when incurred.

d) Revenue

Revenue from fees rendered for services and subscriptions is recognised when the service is provided.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

Revenue from grants received from Government funding organisations is recognised when received, and is deferred as a liability to the extent that unspent grants are required to be re-paid to the funding organisation.

Capital grants are recognised as non operating revenue.

All revenue is stated net of the amount of goods and services tax (GST).

e) Leases

Lease payments under operating leases are charged as expenses in the periods in which they are incurred.

(f) Income Tax

The organisation believes that the organisation is exempt from income tax under Section 50-5 of the Income Tax Assessment Act 1997.

g) Resource Library

The Association has compiled a resource library which provides information on a wide range of social welfare issues. No capitalized value has been attributed to this library as such costs have been expended when incurred.



FOR THE YEAR ENDED 30 JUNE 2004

NOTE 1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (continued)

h) Inventory

Inventory comprises stock of directories for resale and is measured at the lower of cost and net realisable value. Costs are assigned on a specific identification basis and include direct costs.

i) International Financial Reporting Standards (IFRS)

The Australian Accounting Standards Board (AASB) is adopting the International Financial Reporting Standards (IFRS) for application to reporting periods beginning on or after 1 January 2005 (effective for the 30 June 2006 financial report). This requires the production of accounting data for future comparative purposes at the end of the current financial year.

The Committee are assessing the significance of these changes and preparing for their implementation.

The Committee are of the opinion that the key differences in the Association's accounting policies which will arise from the adoption of IFRS are:

Impairment of Assets

The Association currently applies the recoverable amount test to its non current assets carried at cost with the recoverable amount usually based on the amount that is expected to be recovered through its continued use and subsequent disposal. The pending AASB 136 Impairment of Assets (IFRS standard) has wider application and is more prescriptive in its approach to impairment testing of assets. It is likely that this change will lead to impairments (write-downs) being recognised more often than under the existing policy.

The above should not be regarded as a complete list of changes in accounting policies that will result from the transition to IFRS, as not all standards have yet been analysed as yet and some decisions have not yet been made where choices of accounting policies are available. For these reasons it is not yet possible to quantify the impact of the transition to IFRS on the Association's financial position and reported results.

**FOR THE YEAR ENDED 30 JUNE 2004**

	2004	2003
	\$	\$
NOTE 2. REVENUE		
<i>Operating activities</i>		
Government operating grant	358,417	359,919
Membership subscriptions	100,947	89,193
Seminars and consultancy	340,129	195,664
Project Management	472,762	304,988
Sales of directories and publications	22,846	49,128
Interest	13,539	10,817
Other Income	95,260	32,975
	<hr/> 1,403,900	<hr/> 1,042,684

NOTE 3. OPERATING SURPLUS/DEFICIT

The surplus/deficit from ordinary activities is arrived at after charging and crediting the following specific items.

a) Crediting as income:		
Interest received	13,539	10,817
Profit on disposal of assets	2,167	-
b) charging as expense:		
Depreciation expense	20,122	18,149
Provision for employee entitlements	11,265	16,362
Operating lease rentals	49,173	39,882
Remuneration of auditor		
Audit services	3,600	3,400
Other services	-	-
c) Significant item of expense:		
Write down in value of inventory of directories	-	5,005

**FOR THE YEAR ENDED 30 JUNE 2004**

	2004	2003
	\$	\$

NOTE 4. CURRENT ASSET – CASH ASSETS

Cash on Hand	500	500
Cash at Bank	102,631	172,218
Cash on Deposit	91,622	171,244
	<u>\$194,753</u>	<u>\$343,962</u>

a) Cash totaling \$125,086 (2003: \$138,197) is restricted in nature as it represents unspent grant funds existing at year end. These grant funds are received and are committed to the completion of specific programs. Amounts are repayable to the funding organisation to the extent the funds are unspent.

NOTE 5. CURRENT ASSET – RECEIVABLES

Trade Debtors	56,790	37,847
Less provision for doubtful debts	(910)	(910)
Other grants receivable	51,266	40,126
	<u>\$107,146</u>	<u>\$77,063</u>

NOTE 6. NON CURRENT ASSET

Plant and Equipment at cost	193,122	178,567
Less accumulated depreciation	(121,623)	(113,857)
	<u>71,499</u>	<u>\$64,710</u>

Movements in carrying amounts

Balance at the beginning of the year	64,710	81,360
Additions	42,435	1,499
Disposals	(15,524)	-
Depreciation	(20,122)	(18,149)
Balance at the end of the year	<u>\$71,499</u>	<u>\$64,710</u>

NOTE 7. CURRENT LIABILITIES – PAYABLES

Trade Creditors	23,065	37,090
Accruals	47,169	55,641
Other Creditors	466	602
	<u>\$70,700</u>	<u>\$93,333</u>

**FOR THE YEAR ENDED 30 JUNE**

2004	2003
\$	\$

NOTE 8. CURRENT LIABILITY – INCOME IN ADVANCE

Membership received in advance	330	-
Grants received in advance	125,086	138,197
	<u>125,416</u>	<u>\$138,197</u>

NOTE 9. CURRENT LIABILITY – PROVISIONS

Provision for annual leave	20,815	54,249
Provision for long service leave	14,282	46,262
Provision for redundancy	13,746	27,557
	<u>\$48,843</u>	<u>\$128,068</u>

NOTE 10. CASH FLOW INFORMATION

a) Reconciliation of net cash provided by operating activities to surplus from ordinary activities.

Operating (Deficit)/Surplus	609	(11,511)
-----------------------------	-----	----------

Non cash flows in surplus from ordinary activities.

Depreciation	20,122	18,149
Loss/(profit) on disposal of fixed assets	(2,167)	-
Increase/(decrease) in creditors	(22,633)	(832)
Increase/(decrease) in provisions	(79,225)	3,358
Increase/(decrease) in unexpended grants	(4,510)	2,896
Increase/(decrease) in income in advance	(12,781)	51,641
(Increase)/decrease in receivables	(30,083)	28,330
(Increase)/decrease in prepayments	6,203	105
(Increase)/decrease in inventory	-	13,825
Net cash provided/(utilised) in operating activities	<u>(\$124,465)</u>	<u>\$105,961</u>

b) The Association has no stand by credit or financing facilities in place.

NOTE 11. LEASING COMMITMENTS

Operating Lease		
Due within 12 months	41,607	37,825
Due within 12-24 months	41,607	37,825
	<u>\$83,214</u>	<u>\$75,650</u>

**FOR THE YEAR ENDED 30 JUNE****NOTE 12. RELATED PARTIES INFORMATION****a) Board**

The following persons served as members of the Board during the year ended 30 June 2004.

Mr A Pietropiccolo	Ms P Langdon
Ms J Buontempo	Ms L Morris (Resigned March 2004)
Ms S Ash (Resigned October 2003)	Ms R Walter
Mr J Gherardi	Ms T Michael (Resigned January 2004)
Ms C Weatherly	Ms A Russell-Brown
Mr J Knowles	Ms V Davies (Appointed January 2004)
Ms M Spaziani (Appointed May 2004)	Mr N Whitehead (Appointed May 2004)

b) No Board member received remuneration for their services and no Board member or entity associated with a Board member entered into a contract with the Council since the end of the previous financial year, except for payments totaling \$5,000 made payable to Centrecare Marriage and Family Services Inc as compensation for the services of Mr Tony Pietropiccolo.

NOTE 13. SEGMENT INFORMATION

The Association operates in one geographical and industry segment, namely the provision of services to the community service sector in Western Australia.

NOTE 14. FINANCIAL INSTRUMENTS.**a) Interest Rate Risk**

The Association's exposure to interest rate risk, which is the risk that a financial instrument's value will fluctuate as a result of changes in market interest rates and the effective weighted average interest rates on those financial assets and financial liabilities, is as follows:

	Weighted Average Effective Interest Rate		Floating Interest Rate	
	2004 %	2003 %	2004 \$	2003 \$
FINANCIAL ASSETS				
Cash on Hand	-	-	500	500
Cash at Bank	2.35	2.45	102,631	172,218
Deposit at call	5.35	4.68	91,622	171,244
			<u>\$194,753</u>	<u>\$343,962</u>

**FOR THE YEAR ENDED 30 JUNE****NOTE 14. FINANCIAL INSTRUMENTS (CONTINUED)****b) Credit Risk**

The maximum exposure to credit risk, excluding the value of any collateral or other security, at balance date to recognised financial assets is the carrying amount, net of any provisions for doubtful debts, as disclosed in the statement of financial position and notes to the financial statements.

The Association does not have any material credit risk exposure to any single debtor or group of debtors under financial instruments entered into by the Association.

c) Net Fair Values

Methods and assumptions used in determining net fair value.

The net fair values of assets and liabilities approximates their carrying value. No financial assets and financial liabilities are readily traded on organised markets in standardised form. Financial assets where the carrying amount exceeds net values have not been written down as the Association intends to hold these assets to maturity.

The aggregate net fair values and carrying amounts of financial assets and financial liabilities are disclosed in the statement of financial position and in the notes to and forming part of the financial statements.

NOTE 15. ACCUMULATED FUNDS

	2004	2003
	\$	\$
(Deficit)/Surplus for year	609	(11,511)
Accumulated funds at beginning of year	128,395	139,906
Accumulated funds at the end of year	<u>\$129,004</u>	<u>\$128,395</u>

NOTE 16. ASSOCIATION DETAILS

The principal place of business of the association is:

2 Delhi Street
West Perth WA 6005

The number of employees at balance date was 13.

The Western Australian Council of Social Service Inc

City West Lotteries House

2 Delhi Street, West Perth WA 6005

Phone (08) 9420 7222 Fax (08) 9486 7966 Country Callers 1300 658 816

Email: info@wacoss.org.au www.wacoss.org.au

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